

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2025-0205-251810

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2025

END-USER/UNIT: **Culture and Arts Center**

CHARGED TO STF

Project, Programs and Activities(PPAs):

For supplies and materials needed in research project

PPMP #: **PPMP-2025-020525-0942**

Project Code: **ISR.DDC.RM.2021-03**

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Office Equipment															
	Epson 001 ink, Black, 127ml, Genuine	1 btls	600.00	NP - Agency to Agency				1								
	Epson 001 ink, Cyan, Genuine	1 btls	350.00	NP - Agency to Agency				1								
	Epson 001 ink, Magenta, Genuine	1 btls	350.00	NP - Agency to Agency				1								
	Epson 001 ink, Yellow, Genuine	1 btls	350.00	NP - Agency to Agency				1								
	Sub-Total		1,650.00													
	Office Supplies															
	Alcohol, Isopropyl, 70% solution, 500mL	5 btls	700.00	NP - Agency to Agency				5								
	Clear Book (Display Book), Refillable, Legal, 20 shts, any color	8 pcs	624.00	NP - Agency to Agency				8								
	Envelope, Document, Brown, 150 lbs, Long	20 pc	140.00	NP - Agency to Agency				20								
	Envelope, Document, Brown, 150 lbs, Short	20 pc	100.00	NP - Agency to Agency				20								
	Envelope, Expanding, with garter tie, blue, long	20 pc	400.00	NP - Agency to Agency				20								

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Folder, File, Long, 14pts, White	50 piece	500.00	NP - Agency to Agency				50								
	megabox, storage box	3 pcs	2,250.00	NP - Agency to Agency				3								
	Paper, Bond, A4, S-20, 70 gsm	5 reams	1,265.00	NP - Agency to Agency				5								
	Paper, Bond, Long, S-20, 70 gsm	2 reams	572.00	NP - Agency to Agency				2								
	Specialty Paper, A4, Ivory	7 pack	3,500.00	NP - Agency to Agency				7								
	Stapler, HD No.35	2 pc	800.00	NP - Agency to Agency				2								
	STICKY NOTES 3 X 4 ASSORTED COLORS	6 pad	474.00	NP - Agency to Agency				6								
	White Board Marker Black	10 pc	850.00	NP - Agency to Agency				10								
	White Mailing Envelope, Long, 9 1/2 x 4 1/8	50 pcs	50.00	NP - Agency to Agency				50								
	Sub-Total		12,225.00													
	Printing Services															
	Tarpaulin printing (3ft. x 6ft.)	2 piece	1,080.00	NP - Small Value Procurement				2								
	Sub-Total		1,080.00													
	TOTAL BUDGET:		14,955.00													

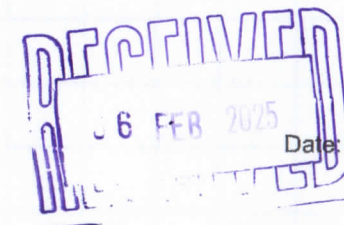
Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by: _____

NIFFA C. GOFREDO

Submitted by: _____

JUDE NONIE A. SALES
Unit Head/Project Leader



Date: 02/05/2025

AUCIA M. FLORES
UNIT FAST