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February 21, 2023

DR. EDGARDO E. TULIN

President
Visayas State University
Baybay City, Leyte

Thru: **LOUELLA C. AMPAC**
Director, Finance Office

Dear Dr. Tulin

Greetings!

The Philippine Root Crop Research and Training Center (PhilRootcrops) will be conducting Information Awareness Campaign and Seminar on the Health Benefits of Rootcrops and their Role in Ensuring Food and Nutrition Security, along with other related activities, during its 46th anniversary celebration on March 20-24, 2023. The activities are aimed to convey information and raise awareness among the participants and the general public about the health and nutritional benefits of root crops as well as identify opportunities that could help address food insecurity issues using the crops.


In view of the above, PhilRootcrops would like to request your kind office to support the aforementioned activities. Our main activity costs Php 71,400.00 which will cover snacks and lunch for 113 participants and 2 resource persons for 1 day. The cost of the other activities will be shouldered by the contributions of the staff and from donations.

Please see attached proposal for your reference.

We hope for a positive response to this request.

Thank you very much.

Respectfully yours,


MARLON M. TAMBIS
Assistant Director, PhilRootcrops

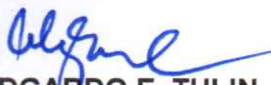

EDGARDO E. TULIN
Director, PhilRootcrops

Recommending Approval:


MARIA JULIET C. CENIZA
VP for Res, Ext. & Innovation


LOUELLA C. AMPAC
Director, Finance Office

Approved by:


EDGARDO E. TULIN
President, VSU