

OFFICE OF THE HEAD OF BUDGET

1/F Administration Building
Visca, Baybay City, Leyte, 6521-A PHILIPPINES
Telefax: +63 053 563 7189; Local 1009
Email: budget@vsu.edu.ph

Website: www.vsu.edu.ph

ADVICE OF SUB-ALLOTMENT

Major Final Output: GASS

Dept./Office/Center: OFFICE OF THE HEAD OF INFORMATION AND COMMUNICATION

TECHNOLOGY MANAGEMENT

The following allotments are made available in support to programs and projects for the Calendar Year 2021. It is the responsibility of the Department/Office Heads and Center Directors to keep expenditures within the limit of the amounts allotted.

Breakdown:

 Supplies
 76,441.12

 Travel
 17,943.93

 Semi-Expendable Supplies
 11,214.95

Other Professional Expense

Repair and Maintenance

Fuel 14,400.00

Representation Expense

Other MOOE

Other General Services

TOTAL 120,000.00

Note:

It is advised that you follow the above figure under its corresponding account titles.

Prepared By:

MYRNA S. PANCITO AM
Head of the Budget Office

Noted By:

LOUELLA C. AMPAC

Financial Management Director