



**EXCERPT FROM THE APPROVED MINUTES OF THE
Finance Committee Meeting**

OVPAF - VP Office
October 10, 2023

The letter request of Ms. Zyra May H. Centino, Head of the Department of Economics, to conduct Strategic Planning on October 25-27, 2023, was presented and deliberated.

The Finance Committee approved granting the 20 participants their per diem amounting to PhP 1,500.00 per day based on the EO No. 77 s. of 2019 to cover their food and accommodation expenses during the workshop and grant an honorarium for the resource person. Furthermore, the Committee suggested making a canvass for the venue and requesting the vehicle fuel via RIS. The funding source for the Strategic Plan is STF Educational Development Funds.

The Finance Committee members approved this request last October 10, 2023.

Certified True and Correct:

DANIEL LESLIE S. TAN
Chairperson, Finance Committee

Cc: Zyra May H. Centino – Head, DoE