

- ☒ Original PPMP  
☐ Revised (Changed items, same budget)  
☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-1216-241173

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**CY 2026**

END-USER/UNIT: **Dean of Students Office**

**CHARGED TO GF-MOOE**

Project, Programs and Activities(PPAs):

Project, Programs and Activities(PPAs): Student Leadership Summit I: Tokens for the speakers

PPMP #: **PPMP-2026-121624-0097**

Project Code: **SDSO-2026**

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	<b>Awards &amp; Tokens</b>															
	Diploma folder, yellow, with VSU logo, for certificates of recognition	12 pcs	1,200.00	Public Bidding			12									
	Plaques, Glass Type	4 pc	10,000.00	Public Bidding			4									
	Tumbler for VSU Tokens	5 pcs	1,500.00	Public Bidding			5									
	<b>Sub-Total</b>		<b>12,700.00</b>													
	<b>Office Equipment</b>															
	Ink, Epson, genuine (C) T664, 70 ml	5 pieces	1,750.00	Public Bidding			5									
	Ink, Epson, genuine (M) T664, 70 ml	5 pieces	1,750.00	Public Bidding			5									
	Ink, Epson, genuine, (BK) T664, 70 ml	5 pieces	1,750.00	Public Bidding			5									
	Ink, Epson, genuine, (Y) T664, 70 ml	5 pieces	1,750.00	Public Bidding			5									
	Megaphone, Heavy Duty	2 unit	11,000.00	Public Bidding			2									
	Portable Speaker	1 unit	10,000.00	Public Bidding			1									
	<b>Sub-Total</b>		<b>28,000.00</b>													
	<b>Office Supplies</b>															
	Paper, Bond, A4, S-24, 80 gsm	25 reams	7,225.00	Public Bidding			25									
	Wireless Microphone	2 set	11,000.00	Public Bidding			2									
	Yellow Data Filer, Legal, Double	76 pc	15,200.00	Public Bidding			76									
	<b>Sub-Total</b>		<b>33,425.00</b>													



Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
TOTAL BUDGET:			74,125.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

**JUNARD C. GUCELA**

Submitted by:

**CHRISTIE CYRENE T. TAUY**  
Unit Head/Project Leader

Date: **12/16/2024**