

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-1127-237478

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2025

END-USER/UNIT: **BOR & University Secretary**

CHARGED TO **STF**

Project, Programs and Activities(PPAs):

For office use

PPMP #: **PPMP-2025-112224-0796**

Project Code: **OUS-BOR**

| Code | General Description | Quantity / Size | Estimated Budget | Mode of Procurement | Schedule/Milestone of Activities (in quantities) | | | | | | | | | | | |
|------|---|-----------------|-------------------|---------------------|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| | | | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| | IT Supplies and Equipment | | | | | | | | | | | | | | | |
| | Laptop | 2 unit | 120,000.00 | Public Bidding | | | 2 | | | | | | | | | |
| | Network Attached Storage (NAS) | 1 unit | 50,000.00 | Public Bidding | | | 1 | | | | | | | | | |
| | Portable printer | 1 unit | 20,000.00 | Public Bidding | | | 1 | | | | | | | | | |
| | Sheet Feed Scanner | 1 unit | 45,000.00 | Public Bidding | | | 1 | | | | | | | | | |
| | Sub-Total | | 235,000.00 | | | | | | | | | | | | | |
| | Laboratory Equipment | | | | | | | | | | | | | | | |
| | Microwave Oven | 1 unit | 15,000.00 | Public Bidding | | | 1 | | | | | | | | | |
| | Sub-Total | | 15,000.00 | | | | | | | | | | | | | |
| | Office Equipment | | | | | | | | | | | | | | | |
| | Computer Printer, All-in-One/Multifunction Colored-Ink Tank | 2 unit | 28,000.00 | Public Bidding | | | 2 | | | | | | | | | |
| | Laser Printer, 4 in 1 Print, Scan, Copy, Fax with WiFi Connectivity and Duplex Printing | 1 unit | 60,000.00 | Public Bidding | | | 1 | | | | | | | | | |
| | Sub-Total | | 88,000.00 | | | | | | | | | | | | | |
| | Office Furniture & Fixture | | | | | | | | | | | | | | | |
| | 60" x 120" Sheer White Curtain with rings | 4 pc | 1,216.00 | Public Bidding | | | 4 | | | | | | | | | |
| | curtains 8 panels | 8 panels | 8,000.00 | Public Bidding | | | 8 | | | | | | | | | |
| | Multi-purpose Storage Metal Rack | 2 unit | 27,000.00 | Public Bidding | | | 2 | | | | | | | | | |
| | Sub-Total | | 36,216.00 | | | | | | | | | | | | | |

| Code | General Description | Quantity / Size | Estimated Budget | Mode of Procurement | Schedule/Milestone of Activities (in quantities) | | | | | | | | | | | |
|----------------------|--|--------------------|---------------------|------------------------|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| | | | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| | Office Supplies | | | | | | | | | | | | | | | |
| | Lever Arch File Folder, Horizontal, with Ring Binder & Metal Finger Pull, Size: 3", Long (Black) | 20 pcs | 2,800.00 | Public Bidding | | | 20 | | | | | | | | | |
| | Lever Arch File Folder, Vertical, with Ring Binder & Metal Finger Pull, Size: 3", Long (Black) | 30 pcs | 4,200.00 | Public Bidding | | | 30 | | | | | | | | | |
| | Sub-Total | | 7,000.00 | | | | | | | | | | | | | |
| TOTAL BUDGET: | | | 381,216.00 | | | | | | | | | | | | | |


Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by: 
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Submitted by: 
HAZELLE V. ASALDO
Unit Head/Project Leader



Date: **11/27/2024**


LUCIA M. FLORES UNIFAST