

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0823-57118

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2023

Unit/Office/Dept/Div: Office of the Director of NSTP/CWTS
 Project Code: NSTP OFFICE SUPPLIES
 Purpose: OFFICE SUPPLIES

Total Budget : 77,444.45
 Funding : GF-MOOE
 PPMP #: 41-5-1493-2023-7-0-0

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Awards & Tokens																
Lei	7	pc	200.00	1,400.00	7											
Sub-Total				1,400.00												
Construction and Electrical Supplies																
Compact Fluorescent Lamp (CFL), 24W Spiral type	20	pc	175.00	3,500.00	20											
Sub-Total				3,500.00												
IT Supplies and Equipment																
Ink, Epson, genuine (C) T664, 70 ml	5	pieces	350.00	1,750.00	5											
Ink, Epson, genuine (M) T664, 70 ml	5	pieces	350.00	1,750.00	5											
Ink, Epson, genuine, (BK) T664, 70 ml	10	pieces	350.00	3,500.00	10											
Ink, Epson, genuine, (Y) T664, 70 ml	5	pieces	350.00	1,750.00	5											
UPS, at least 500 w	1	piece	2,550.00	2,550.00	1											
Laptop 14" (i5)	1	unit	44,000.00	44,000.00	1											
Sub-Total				55,300.00												
Office Supplies																
Folder, File, Long, 14pts, White	50	piece	10.00	500.00	50											
Envelope, brown, ordinary, A4 size	100	pcs	10.00	1,000.00	100											
Folder, Ordinary, A4	50	pcs	7.00	350.00	50											
Folder, Pressboard, US, Green, Long	50	pcs	30.00	1,500.00	50											
Alcohol, Ethyl, 70% solution, 1 gallon	2	gallons	600.00	1,200.00	2											
Paper, Specialty 200gsm 8-1/2x11, 10s, Cream	100	packs	38.00	3,800.00	100											
Ribbon, Satin Cloth, Yellow/Gold, 2"	10	rolls	300.00	3,000.00	10											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Wax, Floor, paste type, colorless, 450g/can	2	cans	170.00	340.00	2											
Certificate Holder (A4)	80	pcs	64.00	5,120.00	80											
Soap, Dishwashing, Liquid, 250mL	2	btl	150.00	300.00	2											
Soap, Hand, 60g per pack	5	Sachet	25.00	125.00	5											
Sub-Total				17,235.00												
Grand Total				77,435.00												

Prepared by: 
MARLON V. DAMPIOS

Noted by: 
JOY A. BELLEN
Unit Head/Project Leader

Noted By: 
ALICIA M. FLORES
Head, Budget Office

Date: **08/23/2022**

<> *Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies