

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

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PPMP-2024-0816-217169

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**

**CY 2024**

Unit/Office/Dept/Div: **University Learning Commons (Library)**

Project Code: **ULC-GF-MOOE-NCCA-SOFTLAUNCHING-SUPPLIES-2024**

Purpose: **Soft Launching of the NCCA Project Grant: Filipiniana Digitized Books**

Total Budget : **3,000.00**

Funding : **GF-MOOE**

PPMP #: **PPMP-2024-081524-0353**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Office Supplies</b>																
Ribbon, Satin Cloth, Gold, 2"	2	rolls	300.00	600.00								2				
Glue Gun, Big (approx. 7x18x 28cm)	1	pcs	355.00	355.00								1				
Balloons	2	pack	100.00	200.00								2				
Paper, Specialty 200gsm 8-1/2x11, 10s, White	10	packs	45.00	450.00								10				
Glue Stick, Big, for Glue Gun	20	pieces	10.00	200.00								20				
Alpha Gina, assorted cloth	20	meter	40.00	800.00								20				
Tape, Double Sided, 3/4" x 10m	1	rolls	26.00	26.00								1				
<b>Sub-Total</b>				<b>2,631.00</b>												
<b>Printing Services</b>																
Tarpaulin printing	12	sq. ft	30.00	360.00								12				
<b>Sub-Total</b>				<b>360.00</b>												
<b>Grand Total</b>				<b>2,991.00</b>												

Prepared by:

**MAEGAN LOU A. ARUTA**

Submitted by:

**VICENTE A. GILOS**

Unit Head/Project Leader

Date: **08/16/2024**

\*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies