

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0228-181564

INDICATIVE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2025

Unit/Office/Dept/Div: College of Arts and Sciences

Project Code: CAS-2025

Purpose: FOR HIGHER EDUCATION GOODS AND SERVICES

Total Budget : 150,000.00

Funding : GF-MOOE

PPMP #: 35-5-1846-2025-1-0-0

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Food & Food Ingredients																
Snacks AM	200	set	80.00	16,000.00		200										
Snacks PM	200	packs	80.00	16,000.00		200										
Sub-Total				32,000.00												
Fuel & Lubricants																
Gasoline	111	liter	68.00	7,548.00	28			28			28			27		
Sub-Total				7,548.00												
IT Supplies and Equipment																
Ink, Epson 003,Genuine Black 65mL	10	btI	350.00	3,500.00				10								
LCD Projector, XGA (1024x768)	1	unit	27,000.00	27,000.00	1											
All-in-One Ink Tank Printer Wi-Fi Duplex with ADF	1	unit	21,000.00	21,000.00				1								
Ink, EPSON 003,Genuine Cyan 65mL	2	btI	350.00	700.00			2									
Ink, EPSON 003,Genuine Magenta 65mL	2	btI	350.00	700.00			2									
Ink, EPSON 003,Genuine Yellow 65mL	2	btI	350.00	700.00			2									
Sub-Total				53,600.00												
Labor Services																
Repair and Maintenance	1	lot	17,000.00	17,000.00	1											
Sub-Total				17,000.00												
Office Supplies																
Paper, Bond, A4, S-24, 80 gsm	20	reams	289.00	5,780.00	5			5			5			5		
STICKY NOTES 2 X 3 ASSORTED COLORS	10	pad	79.00	790.00	10											
Paper, Photo, high gloss, A4, 230G, 20 shts/pack	10	pack	250.00	2,500.00	10											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Lever Arch File Folder, Vertical, with Ring Binder & Side Metal Finger Pull, Size: 3", Long (Blue)	10	piece	140.00	1,400.00							10					
Certificate Holder (A4)	25	pcs	65.00	1,625.00				10			10			5		
Folder, File, Long, 14pts, White	100	piece	10.00	1,000.00			100									
Record Book, Big, 500 pages	10	pcs	175.00	1,750.00				10								
First Aid Box or Medicine Cabinet	1	pc	800.00	800.00	1											
Pencil, Lead, #2, w/ eraser	12	pieces	10.00	120.00				12								
Staple Wire, #35	10	boxes	35.00	350.00					10							
Sign Here Sticky Notes	20	pack	59.00	1,180.00			20									
Pen, Whiteboard Marker, black	5	pieces	50.00	250.00	5											
Pen, Whiteboard Marker, red	5	pieces	50.00	250.00	5											
Envelope, Document, Brown, 150 lbs, Short	50	pc	5.00	250.00				50								
Envelope, Document, Brown, 150 lbs, Long	50	pc	7.00	350.00				50								
PVC Plastic Cover 100pcs per Pack A4 size 0.2mm	12	packs	750.00	9,000.00	12											
Ring Binder, plastic, 51mm 2" black	10	pieces	55.00	550.00	10											
Ring Binder, plastic, 38mm, 1-1/2" black	10	pieces	55.00	550.00	10											
Ring Binder, plastic, 20mm, 3/4" black	10	pieces	22.00	220.00	10											
Disinfectant Spray, 340g	2	can	465.00	930.00				2								
Lever Arch File Folder, Vertical, with Ring Binder & Metal Finger Pull, Size: 3", A4 (Black)	2	pcs	140.00	280.00	2											
Transparent Tape (2")	10	rolls	40.00	400.00	5			5								
Trash Bag (Garbage Bag), Small (11x11x24 inches), 10pcs/pack, Black	5	pack	35.00	175.00	5											
Sub-Total				30,500.00												
Trainings																
Local Air Fare	2	person	4,674.00	9,348.00	1			1								
Sub-Total				9,348.00												
Grand Total				149,996.00												

Prepared by:

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Submitted by:

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Date: 02/29/2024