

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental

CY 2021

Unit/Office/Dept/Div: Philippine Root Crops & Research Training Center

Project Code: PhilRootcrops-2021

Purpose: office supplies and materials

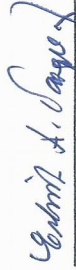
Total Budget: 50,000.00

Funding : GF- MOOE

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Ink, Epson, genuine, (Y) T664, 70 ml	3	pieces	350.00	1,050.00	3											
Ink, Epson, genuine, (BK) T664, 70 ml	3	pieces	350.00	1,050.00	3											
Ink, Epson, genuine (C) T664, 70 ml	3	pieces	350.00	1,050.00	3											
Ink, Epson, genuine (M) T664, 70 ml	3	pieces	350.00	1,050.00	3											
Ink, Epson 003,Genuine Black 65mL	3	btl	350.00	1,050.00	3											
Ink, EPSON 003,Genuine Cyan 65mL	3	btl	350.00	1,050.00	3											
Ink, EPSON 003,Genuine Yellow 65mL	3	btl	350.00	1,050.00	3											
Toner, TN118 (Genuine), for Ineo 206/226	3	tubes	3,437.50	10,312.50	3											
Toner, Kyocera KM 1820	2	tube	3,500.00	7,000.00	2											
Sub-Total				24,662.50												
Office Supplies																
Alcohol, Ethyl, 70% solution, 500mL	9	btls	125.00	1,125.00	9											
Cleaner, Glass, 500mL, any scent	8	btls	198.00	1,584.00	4			4								
Soap, Dishwashing, Liquid, 250mL	5	btls	150.00	750.00	5											
Paper, Bond, A4, S-20, 70 gsm	30	reams	253.00	7,590.00	15			15								
Soap, Detergent, Powder, 1 kilo/pack, any scent	5	kl	105.00	525.00	5											
Multi-Purpose Glue, 130 g	6	btl	60.00	360.00	6											
Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	5	boxes	14.00	70.00	5											
Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	10	box	30.00	300.00	10											
Fastener, Paper, plastic 50 sets/box	10	boxes	38.00	380.00	5			5								

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Folder, Pressboard, US, Green, Long	20	pcs	30.00	600.00	20											
Folder, File, Long, 14pts, White	20	piece	10.00	200.00	20											
Record Book, Big, 500 pages	12	pcs	115.00	1,380.00	6		6									
Record Book, Big, 300 pages	10	pcs	80.00	800.00	10											
Scouring pad big economy size	15	pieces	50.00	750.00	15											
Toilet Bowl Cleaner, at least 500ml	4	btl	180.00	720.00	4											
Tissue, Bathroom, 2 Ply, 12rolls/pack	2	pack	204.00	408.00	2											
Chlorine Granules, 1kg/pack	4	packs	85.00	340.00	4											
Tape Dispenser, 1" tape, big core, any color	2	pcs	115.00	230.00	2											
Tape, Double Sided, 1" x 10m	2	rolls	35.00	70.00	2											
Tape, Double Sided, 2" x 10m	2	rolls	70.00	140.00	2											
Tape, Masking, 2" x 25 yards	5	rolls	95.00	475.00	5											
Tape, Packaging, 2" x 100 yards, Clear	5	rolls	55.00	275.00	5											
Tape, Transparent, 24mm x 50m	10	rolls	120.00	1,200.00	10											
Tape, Transparent, 12mm x 50m	10	rolls	68.00	680.00	10											
Broom, Soft (Tambo), Large, Heavy Duty	4	pcs	250.00	1,000.00	4											
Broom, Plastic, with long steel handle (approx. 140cm), for ceiling	2	pcs	348.00	696.00	2											
Stick Broom (tingting) 6" fr the top, approx 370 pcs	6	piece	40.00	240.00	3		3									
Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	4	pcs	192.00	768.00	4											
Sub-Total				23,656.00												
Grand Total				48,318.50												

Prepared by:  **MA. ELSA M. UMPAD**

Noted by:  **ERLINDA A. VASQUEZ**
Unit Head/Project Leader

Funds Available:  **MYRNA S. PANCITO**
Head, Budget Office *09/22/2020*

Date: 09/22/2020

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies