



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Div. Graduate School
GS- Foreign Partners and Nobel Laureate Professorial Lecture
VSU Grand Centennial Founding Anniversary Professorial Lecture

Total Budget : 209,354.55
Funding : STF
PPMP #: 231-1-299-2024-1-0-1

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Accommodation																
Hotel Accommodation for Resource Person	1	day	1,600.00	1,600.00			1									
Hotel Accommodation at VSU	1	day	1,600.00	1,600.00			1									
Sub-Total				3,200.00												
Awards & Tokens																
VSU Food products	1	packs	800.00	800.00			1									
Wooden Frame for Certificate (A4 Size)	1	piece	200.00	200.00			1									
Sub-Total				1,000.00												
Food & Food Ingredients																
Meals (Breakfast) Buffet Style	1	packs	200.00	200.00			1									
Meals (Breakfast) Buffet Style	2	pc	200.00	400.00			2									
Meals (Dinner) Buffet Style Menu #3	1	packs	200.00	200.00			1									
Packed Meals for Breakfast (200.00)	1	pack	200.00	200.00			1									
Sub-Total				1,000.00												
Fuel & Lubricants																
Gasoline	1	liter	68.00	68.00			1									
Gasoline - Unleaded	98	L	73.00	7,154.00			98									
Sub-Total				7,222.00												
IT Supplies and Equipment																
Ink, EPSON 003, Genuine Yellow 65ml	2	ttl	350.00	700.00		2										
Ink, EPSON 003, Genuine Magenta 65ml	2	ttl	350.00	700.00		2										
Ink, EPSON 003, Genuine Cyan 65ml	2	ttl	350.00	700.00		2										

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Ink, Epson 003, Genuine Black 65ml	2	bt	350.00	700.00		2										
Sub-Total				2,800.00												
Office Supplies																
Vellum Board, Pale Cream, Long, 220 GSM, 10 sheets per pack	10	pack of 10's	70.00	700.00		10										
Sub-Total				700.00												
Printing Services																
Tarpaulin Printing (5 ft. x 9 ft.)	1	pcs	680.00	680.00			1									
Sub-Total				680.00												
Trainings																
Airplane Ticket	1	person	4,674.00	4,674.00			1									
Airplane Ticket	1	person	81,062.00	81,062.00			1									
Airplane Ticket	1	person	86,844.55	86,844.55			1									
Plane Ticket	1	person	4,674.00	4,674.00			1									
Local Air Fare				177,254.55												
Sub-Total																
Grand Total				193,856.55												

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Submitted by: *CATHERINE C. ARRADAZA*
Unit Head/Project Leader

{{- Date: 02/06/2024

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies