

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2023-0913-145171

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**

**CY 2023**

Unit/Office/Dept/Div: **Department of Agronomy**  
 Project Code: **Agronomy Extension Project (EXT-69)**  
 Purpose: **Supplies and Materials**

Total Budget : **34,000.00**

Funding : **GF-MOOE**


PPMP #: **3-5-1546-2023-8-0-2**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Agricultural/Farm Supplies/Livestock</b>																
Fertilizer, Complete, (14-14-14), 50 kg-bag	1	bag	3,000.00	3,000.00										1		
<b>Sub-Total</b>				<b>3,000.00</b>												
<b>Fertilizers/Pesticide</b>																
Fertilizer, Urea (45-0-0), 50 kg-bag	5	bag	3,500.00	17,500.00										5		
<b>Sub-Total</b>				<b>17,500.00</b>												
<b>Office Supplies</b>																
Alcohol, Ethyl, 70% solution, 500mL	5	btls	125.00	625.00										5		
Folder, File, Long, 14pts, White	100	piece	10.00	1,000.00										100		
Paper, Bond, A4, S-24, 80 gsm	10	reams	289.00	2,890.00										10		
Pen Sign 0.7mm Gel type, blue	50	pc	49.00	2,450.00										50		
Pen, Sign, .5mm, Gel-type, Red	36	piece	35.00	1,260.00										36		
Pen, Whiteboard Marker, black	20	pieces	50.00	1,000.00										20		
Envelope, Expanding, with garter tie, green, long	50	pc	15.00	750.00										50		
Envelope, Brown, long, good quality	50	pcs	5.00	250.00										50		
Envelope, brown, ordinary, A4 size	20	pcs	10.00	200.00										20		
Envelope, Expanding, Plastic, Long	20	pc	54.00	1,080.00										20		
Ink, Refill, for Whiteboard Marker, Black, 30mL	12	btls	165.00	1,980.00										12		
<b>Sub-Total</b>				<b>13,485.00</b>												
<b>Grand Total</b>				<b>33,985.00</b>												

Prepared by:

  
**MILESA C. MARSADO**

Noted by:

  
**DIONESIO M. BAÑOC**  
Unit Head/Project Leader

Noted By:

  
**ALICIA M. FLORES**  
Head, Budget Office

Date: **09/13/2023**

<> \*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies