



20-2-286-2021-0-1



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: Institute of Human Kinetics

Project Code: IHK-2021

Total Budget : 60,000.00

Funding : GF

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Computer Supplies																
Ink, Epson 003, Genuine Black 65mL	4	bottle	350.00	1,400.00				1	1	1	1					
Ink, EPSON 003, Genuine Cyan 65mL	2	bottle	350.00	700.00										1	1	
Ink, EPSON 003, Genuine Yellow 65mL	2	bottle	350.00	700.00	1	1										
Ink, EPSON 003, Genuine Magenta 65mL	2	bottle	400.00	800.00			1	1								
Sub-Total				3,600.00												
Office Supplies and Materials																
Paper, Book, A4 size, 70 gsm, Double A	100	reams	232.00	23,200.00	20	20	20	20	20							
Multi-purpose Paper, legal size, 8-1/2 x 13, s-24 Paper One	40	reams	179.80	7,192.00	10	10	10	10	10							
Chalk, Enamel, Yellow Venus	5	boxes	60.20	301.00	1	1	1	1	1	1						
Toner, INEO 164	2	tubes	1,500.00	3,000.00					1	1						
floor wax, Paste type, Red, 2kg/can	10	can	400.00	4,000.00	1	1	1	1	1	1	1	1	1	1	1	1
Ink, Refill, Epson, 70ml, color black, T6641	7	bottle	300.00	2,100.00						1	1	1	1	1	1	1
Ink, Refill, Epson, 70ml, Color Blue/Cyan, T6642	4	bottle	300.00	1,200.00	1	1	1	1	1							
Ink, Refill, Epson, 70ml, color Magenta, T6643,	4	bottle	300.00	1,200.00	1	1	1	1	1							
Ink, Refill, Epson, 70ml, color Yellow, T6644	4	bottle	300.00	1,200.00	1	1	1	1	1							
Sub-Total				43,393.00												
Grand Total				46,993.00												

Prepared by:
ALEX P. TULIN

Noted by:
CHARIS B. LIMBO
Unit Head/Project Leader

Funds Available:
MYRNA S. PANCITO
Head, Budget Office

Date: 07/14/2020

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies