



☒ Original PMP  
☐ Revised (Change)  
☐ Supplemental

CY 2021

# PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

Unit/Office/Dept/Div: University Review Services  
Project Code: URS-2021  
Purpose: For office use

Total Budget : 350,000.00  
Funding : IGP

[illegible]



[illegible]

| General Description                               | Quantity | Unit  | Unit Cost | Estimated Budget  | Schedule/Milestone of Activities (in quantites) |     |     |     |     |     |     |     |     |     |     |     |
|---------------------------------------------------|----------|-------|-----------|-------------------|-------------------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|                                                   |          |       |           |                   | Jan                                             | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Envelope, Expanding, with garter tie, brown, long | 50       | pc    | 15.00     | 750.00            | 30                                              |     |     | 20  |     |     |     |     |     |     |     |     |
| Pen, Sign, .5mm, Gel-type, Blue                   | 30       | piece | 35.00     | 1,050.00          | 15                                              |     |     |     |     |     | 15  |     |     |     |     |     |
| Pen, Sign, .5mm, Gel-type, Black                  | 20       | piece | 35.00     | 700.00            | 10                                              |     |     |     |     |     | 10  |     |     |     |     |     |
| <b>Sub-Total</b>                                  |          |       |           | <b>89,684.00</b>  |                                                 |     |     |     |     |     |     |     |     |     |     |     |
| <b>Grand Total</b>                                |          |       |           | <b>349,784.00</b> |                                                 |     |     |     |     |     |     |     |     |     |     |     |

Prepared by:   
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Noted by:   
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Unit Head/Project Leader

Funds Available:   
**MYRNA S. PANCITO**  
Head, Budget Office *8/12/20*

Date: 09/22/2020

\*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation  
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,  
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies