

☒ Original PPMP
   
☐ Revised (Changed items, same budget)
   
☐ Supplemental



Republic of the Philippines
   
**VISAYAS STATE UNIVERSITY**
  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2023-0803-135256

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
   
 CY 2024

Unit/Office/Dept/Div: Department of Pure and Applied Chemistry
   
 Project Code: DoPAC Higher Education
   
 Purpose: Office Use

Total Budget : 180,000.00
   
 Funding : GF-MOOE
   
 PPMP #: 15-5-834-2024-7-0-0

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Construction and Electrical Supplies</b>																
LED Bulb, 15 watts	20	pcs	300.00	6,000.00	10						10					
<b>Sub-Total</b>				<b>6,000.00</b>												
<b>IT Supplies and Equipment</b>																
Ink, Epson 003,Genuine Black 65mL	15	btl	350.00	5,250.00	10						5					
Ink, Gestetner DX2430M, Reisograph Copy Printer Master. 390g	10	piece	1,960.00	19,600.00	5						5					
Ink Cartridge Pigment Ink For Epson WorkForce Pro WF-C878R, T05A1 T05A2 T05A3 T05A4, Printer Ink Bag	2	sets	7,500.00	15,000.00	2											
<b>Sub-Total</b>				<b>39,850.00</b>												
<b>Office Equipment</b>																
Paper shredder machine, heavy duty	1	pieces	12,000.00	12,000.00	1											
<b>Sub-Total</b>				<b>12,000.00</b>												
<b>Office Supplies</b>																
Paper, Bond, A4, S-20, 70 gsm	40	reams	253.00	10,120.00	20						20					
Paper, Bond, Long, S-20, 70 gsm	20	reams	286.00	5,720.00	10						10					
Paper, Haspi, blue, 20" x 26"	3	pieces	80.00	240.00	3											
Paper, Mimeo, WW, Long, S-18	40	reams	218.00	8,720.00	20						20					
Paper, Towel, Interfolded , 1 ply, 175 pulls	12	pack	75.00	900.00	6						6					
Sticker Paper, high gloss A4 size, 50 sheets/pack	12	pack	155.00	1,860.00	6						6					
Specialty Paper, long, 8-1/2 x 13, 220gsm, color: cream (10pcs/pack)	18	pack	65.00	1,170.00	12						6					

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Paper Binding Cover Morocco Board (White, Yellow,Blue, Green)	3	sheets	358.00	1,074.00	3											
A4 Matte Photo Paper	12	packs	70.00	840.00	12											
Paper Clips Small Vinyl (50mm)	10	Box of 100's	40.00	400.00	10											
Paper Clips Small Vinyl (33MM)	15	Box of 100's	35.00	525.00	5						10					
2 ply Toilet Paper	50	rolls	10.00	500.00	25			10			15					
Ink, Refill, for Whiteboard Marker, Black, 30mL	12	btls	165.00	1,980.00	6						6					
Pen, Whiteboard Marker, black	24	pieces	50.00	1,200.00	12						12					
Stapler, HD No.35	2	pc	350.00	700.00	2											
Staple Wire, #35	6	boxes	35.00	210.00	3						3					
Alcohol, Ethyl, 70% solution, 1 gallon	4	gallons	600.00	2,400.00	2						2					
Folder, File, Long, 14pts, White	300	piece	10.00	3,000.00	200						100					
Pen, Ball, blue	48	pieces	10.00	480.00	24						24					
Pen, Ball, red	36	pieces	10.00	360.00	24						12					
Pen, Sign, .5mm, Gel-type, Blue	24	piece	35.00	840.00	12						12					
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	6	tubes	220.00	1,320.00	3						3					
Bathroom Deodorizer, with holder, at least 100g, any scent	12	pcs	80.00	960.00	6						6					
Broom, Soft (Tambo), Large, Heavy Duty	10	pcs	250.00	2,500.00	5						5					
Stick Broom (tingting) 6" from the top, approx 370 pcs	12	piece	40.00	480.00	6						6					
Chlorine Granules, 1kg/pack	2	packs	200.00	400.00	1						1					
Chalk, White, Dustless, 100 pcs/box	36	boxes	75.00	2,700.00	24						12					
<b>Sub-Total</b>				<b>51,599.00</b>												
<b>Grand Total</b>				<b>109,449.00</b>												

Prepared by:

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Noted by:

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Head, Budget Office

Date: **08/03/2023**

<> \*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation  
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies