



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2025-1126-310604

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. **03**

☐ INDICATIVE ☒ FINAL

Fiscal Year: **2025**

End-user or Implementing Unit: **Philippine Root Crops Research & Training Center**

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)		
Office Supplies											
Veco Vellum Board Paper White 180gsm	Goods	100 pcs * 4	NP - Emergency Cases	No	12/2025	01/2026	02/2026	GF-MOOE	3,500.00	Technical Specification	
Sub-Total									3,500.00		
Food and Services											
Buffet Style Meal Lunch or Dinner	Goods	360 pax * 1	NP - Emergency Cases	No	12/2025	01/2026	01/2026	GF-MOOE	90,000.00	Technical Specification	
Snacks AM	Goods	360 set * 2	NP - Emergency Cases	No	12/2025	01/2026	01/2026	GF-MOOE	28,800.00	Technical Specification	

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Snacks PM	Goods	360 packs * 3	NP - Emergency Cases	No	12/2025	01/2026	01/2026	GF-MOOE	28,800.00	Technical Specification	
Sub-Total									147,600.00		
TOTAL BUDGET:									151,100.00		

* Please see attached specification

Prepared by: _____

JOHN S. BAHANDI
Science Research Assistant
PRCRTC

Date: _____

Submitted by: _____

JOY C. CODOG
Instructor I
PRCRTC

Date: _____

Date Generated: **12/02/2025**

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SPECIFICATION

1. Buffet Style Meal Lunch or Dinner

- at least 1 serving of rice
- at least a combination of 2 main dishes of pork/beef/chicken/seafoods
- at least 1 serving of vegetables
- at least 1 serving of fruits or dessert
- at least 1 serving of drinks
- with complete basic catering set-up

2. Snacks AM

- one serving of snacks
- one serving of softdrinks

3. Snacks PM

- one serving of snacks
- one serving of drinks

4. Veco Vellum Board Paper White 180gsm

- Vellum Board Paper
- Grammage: 180 gsm
- Size: A4
- Color: White
- Packaging Size: 10 sheets per pack