

Original PPMP

Revised (Changed items, same budget)

Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



27-1-1242-2021-8-0-8

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: Laboratory High School

Project Code: SHS Graduation 2022

Purpose: For SHS Graduation SY 2021-2022

Total Budget : 94,000.00

Funding : STF

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Office Supplies																
Paper, Parchment, A4, cream, 100 sheets/pack	5	pack	500.00	2,500.00												5
Notarial seal with adhesive #24-21/8" (40pcs/pack)	10	packs	30.00	300.00												10
Paper, Photo, high gloss, A4, 230G, 20 shts/pack	25	pack	250.00	6,250.00												25
Correction Tape, 10 meters	10	pcs	32.00	320.00												10
Fastener, Paper, plastic, 50 sets/box	5	boxes	38.00	190.00												5
Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	5	box	30.00	150.00												5
Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	4	boxes	14.00	56.00												4
Record Book, Big, 500 pages	6	pcs	115.00	690.00												6
Pen, Permanent Marker, black, fine tip	12	pieces	60.00	720.00												12
Soap, Dishwashing, Liquid, 250mL	12	btls	150.00	1,800.00												12
Soap, Detergent, Powder, 1 kilo/pack, any scent	2	kl	105.00	210.00												2
Soft Broom (Tambo) 200g minimum, heavy duty	2	pcs	125.00	250.00												2
Mop Rug, Heavy Duty, 100% cotton	2	pieces	90.00	180.00												2
Disinfectant Spray, 170g	2	can	280.00	560.00												2
Envelope, Expanding, with garter tie, brown, long	150	pc	15.00	2,250.00												150
Sticker Paper, high gloss A4 size, 50 sheets/pack	6	pack	155.00	930.00												6
Ink, Refill, for Permanent Marker, Black, 30mL	12	btls	115.00	1,380.00												12
Pen, Highlighting, asstd color	12	pcs	25.00	300.00												12
Pen, Sign, .5mm, Gel-type, Red	1	piece	35.00	35.00												1
Pen, Sign, .5mm, Gel-type, Blue	1	piece	35.00	35.00												1

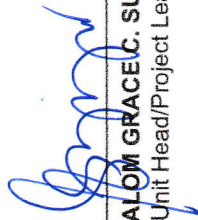
General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Tissue, Bathroom, 2 Ply, 12rolls/pack	100	pack	204.00	20,400.00												100
Paper, Bond, A4, S-20, 70 gsm	10	reams	253.00	2,530.00												10
Paper, Bond, Long, S-20, 70 gsm	10	reams	286.00	2,860.00												10
Tusell, cloth, Yellow/Gold, 2"	5	rolls	300.00	1,500.00												5
Ribbon, Satin Cloth, Yellow/Gold, 2"	6	rolls	300.00	1,800.00												6
Folder, Brown, Long Size 8.5x13"	200	pcs	7.00	1,400.00												200
Specialty Board, 250gsm, Light Green, Vellum	100	packs	75.00	7,500.00												100
Folder, Pressboard, Long, Brown with Plastic cover	100	pcs	20.00	2,000.00												100
Parchment Paper, Long	5	reams	250.00	1,250.00												5
Sticky Note, 3x5 Colored	50	pads	50.00	2,500.00												50
Envelope Brown, 6x9 for Card	250	pcs	5.00	1,250.00												250
Sub-Total				64,096.00												
Grand Total				64,096.00												

Prepared by:



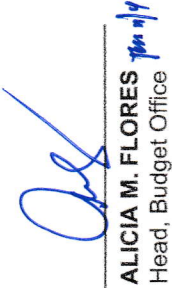
GUADA FE D. AMIHAN

Noted by:



SHALOM GRACE C. SUGANO
Unit Head/Project Leader

Funds Available:



ALICIA M. FLORES
Head, Budget Office

Date: **10/19/2021**

Binding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
e: Please make a separate PPMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies