

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2024

Unit/Office/Dept/Div: **Department of Mathematics**
 Project Code: **DMath-2024RP1**
 Purpose: **For Research Project needed materials**


Total Budget : **10,000.00**
 Funding : **STF**
 PPMP #: **201-1-1503-2024-1-0-4**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Hard Drive, External, 2TB, USB 3.0, 5.0 Gbit/s Transfer Rate or Better	1	unit	3,000.00	3,000.00				1								
Ink, Epson, genuine (C) T664, 70 ml	1	pieces	350.00	350.00				1								
Ink, Epson, genuine (M) T664, 70 ml	2	pieces	350.00	700.00				2								
Ink, Epson, genuine, (BK) T664, 70 ml	4	pieces	350.00	1,400.00				4								
Ink, Epson, genuine, (Y) T664, 70 ml	1	pieces	350.00	350.00				1								
Sub-Total				5,800.00												
Office Supplies																
Lever Arch File Folder, Vertical, with Ring Binder & Side Metal Finger Pull, Size: 3", Long (Blue)	4	piece	140.00	560.00				4								
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	3	pcs	200.00	600.00				3								
Folder, Pressboard, US, Blue, Long	12	pieces	30.00	360.00				12								
Paper, Bond, A4, S-20, 70 gsm	6	reams	253.00	1,518.00				6								
Paper, Bond, A4, S-24, 80 gsm	4	reams	289.00	1,156.00				4								
Sub-Total				4,194.00												
Grand Total				9,994.00												

Prepared by:


GENALYN M. APAS

Submitted by:


JOY ANN A. CAÑETE
Unit Head/Project Leader

{{- Date: 02/27/2024

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies