

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0115-169460

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

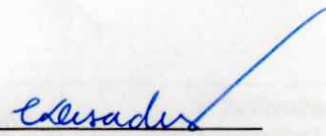
Unit/Office/Dept/Div: **University Review Services Office**
 Project Code: **URSO**
 Purpose: **For Office Use**

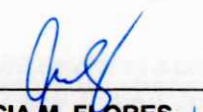
Total Budget : **150,000.00**
 Funding : **IGP**
 PPMP #: **238-3-2857-2024-0-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Laptop 14" (i5)	1	unit	49,500.00	49,500.00		1										
Sony Electret Condenser Microphone for lapel mic	1	pcs	7,000.00	7,000.00		1										
Sub-Total				56,500.00												
Office Equipment																
Sliding Paper Cutter	1	unit	2,550.00	2,550.00		1										
Sub-Total				2,550.00												
Office Furniture & Fixture																
Armchair (Study Chair)	10	pc	1,500.00	15,000.00		10										
Sub-Total				15,000.00												
Office Supplies																
Morocco board, A4, 100pcs/ream, 230 gsm, for cover, blue	20	ream	450.00	9,000.00		20										
Morocco board, A4, 100pcs/ream, 230 gsm, for cover, gold	20	ream	450.00	9,000.00		20										
Morocco board, A4, 100pcs/ream, 230 gsm, for cover, white	20	ream	450.00	9,000.00		20										
Ring Binder, plastic, 38mm, 1-1/2" black	200	pieces	55.00	11,000.00		200										
Ring Binder, plastic, 22mm, 7/8" black	200	pieces	27.00	5,400.00		200										
Tape, Double Sided, 2" x 10m	10	rolls	120.00	1,200.00		10										
Tape, Masking, 1" x 25 yards	5	rolls	48.00	240.00		5										
Tape, Transparent, 12mm x 50m	5	rolls	68.00	340.00		5										
Pen, Whiteboard Marker, black	50	pieces	50.00	2,500.00		50										
Pen, Whiteboard Marker, blue,	50	pieces	50.00	2,500.00		50										

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Sharpener, Pencil Heavy Duty good qlty	3	pieces	350.00	1,050.00		3										
Pencil, Lead, #2, w/ eraser	16	pieces	10.00	160.00		16										
Fastener, Paper, plastic, 50 sets/box	2	boxes	40.00	80.00		2										
Sub-Total				51,470.00												
Grand Total				125,520.00												

Prepared by: 
PRINCESS L. FERNANDEZ

Noted by: 
CHRISTY M. DESADES
Unit Head/Project Leader

Noted By: 
ALICIA M. FLORES
Head, Budget Office

Date: **01/15/2024**

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies