

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0407-26632

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: Office of the Head of the Continuing Professional Development

Project Code: OCPDE-2022

Purpose: For Office Use

Total Budget : 50,000.00

Funding : GF-MOOE

PPMP #: 137-5-2008-2022-2-0-0

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Computer Keyboard USB	1	pcs	400.00	400.00				1								
Computer Monitor 24", IPS	1	set	10,000.00	10,000.00				1								
Zoom Business Monthly Subscription	12	set	1,000.00	12,000.00				12								
Antivirus Software 3 Device, 1+1 Year Licence include VPN (enrolled auto-renewal)	2	pc	2,000.00	4,000.00				1	1							
Sub-Total				26,400.00												
Office Furniture & Fixture																
Office Table	1	pc	4,000.00	4,000.00				1								
Office chair, with arm rest	1	pc	5,000.00	5,000.00				1								
Sub-Total				9,000.00												
Office Supplies																
Paper, Bond, A4, S-24, 80 gsm	10	reams	289.00	2,890.00				10								
Paper, Parchment, A4, cream, 100 sheets/pack	10	pack	500.00	5,000.00				10								
Pen, Sign, .5mm, Gel-type, Blue	20	piece	35.00	700.00				20								
Folder, File, Long, 14pts, White	40	piece	10.00	400.00				40								
Sub-Total				8,990.00												
Grand Total				44,390.00												

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Angelica P. Baldos
ANGELICA P. BALDOS
Unit Head/Project Leader


ALICIA M. FLORES
Head, Budget Office

Date: 04/07/2022

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation Note: Please make a separate PMP for each funding source.

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Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies