94-1-903-2021-0-1

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

☑ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: Property Management Office
Project Code: Fuel Station-2021

Total Budget : 50,000.00
Funding : STF

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Computer Supplies																
UPS, at least 500 w	1	piece	2,550.00	2,550.00	1											
Ink, Epson, genuine, (Yellow) T664, 70 ml	4	pieces	350.00	1,400.00	1			1			1			1		
Ink, Epson, genuine, (BK) T664, 70 ml	6	pieces	350.00	2,100.00	1		1		1		1		1		1	
Ink, Epson, genuine (C) T664, 70 ml	4	pieces	350.00	1,400.00	1			1			1			1		
Ink, Epson, genuine (M) T664, 70 ml	4	pieces	350.00	1,400.00	1			1			1			1		
Sub-Total				**8,850.00**												
Machines and parts																
Grass Cutter	1	unit	15,000.00	15,000.00	1											
Sub-Total				**15,000.00**												
Office Supplies and Materials																
Alcohol, Rubbing, Isoprophyl 70% 500ml	24	bottles	45.00	1,080.00	2	2	2	2	2	2	2	2	2	2	2	2
Lysol Disinfectant spray 340gm	6	cans	171.00	1,026.00	1		1		1		1		1		1	
Soap, Detergent Powder, 1kg/pack	2	packs	108.00	216.00	1						1					
Soft Broom Tambo heavy duty thick BAGUIO	2	pieces	32.70	65.40	1						1					
Stick Broom (tingting) 6" fr the top, approx 370 pcs	2	piece	16.90	33.80	1						1					
Pen, Ball, LOTUS, blue	24	pieces	5.00	120.00	2	2	2	2	2	2	2	2	2	2	2	2
Pen, Ball, LOTUS, red	12	pieces	5.00	60.00	1	1	1	1	1	1	1	1	1	1	1	1
Ink, Stamp pad violet, w/applicator	2	bottles	23.30	46.60	2											
Stamping Pad size 2 Carter/Artline	2	pieces	125.00	250.00	2											
Insect spray, 300ml. Baygon	2	cans	219.36	438.72	1						1					
Scrubbing pad with sponge, heavy duty	2	pieces	25.00	50.00	1						1					
Dishwashing Liquid, 250ml	4	btls	100.00	400.00	1			1			1			1		

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Received Stamp VSU Fuel Station with Date and Signature Square/Rectangular	2	pieces	150.00	300.00	2											
Air Freshener, 280ml Bayfresh Orange	4	tubes	125.00	500.00	1			1			1			1		
Stapler, HD-50, MAX	2	pieces	200.00	400.00	2											
Battery, Energizer, size AA	12	pieces	45.00	540.00	2		2		2		2		2		2	
Pen, Sign, My Gel, .5 blue	12	pieces	35.00	420.00	2		2		2		2		2		2	
Book, Record, #75 500pp, Vernal	3	pieces	350.00	1,050.00	1			1			1					
Bondpaper, long	24	reams	375.00	9,000.00	2	2	2	2	2	2	2	2	2	2	2	2
Sub-Total				**15,996.52**												
Grand Total				**39,846.52**												

Prepared by: ______________________
DOREEN B. ALBA

Noted by: ______________________
ALICIA M. FLORES
Unit Head/Project Leader

Funds Available: ______________________
MYRNA S. PANCITO
Head, Budget Office

Date: **07/30/2020**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies