



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2025-1008-302320

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. 03

☐ INDICATIVE ☒ FINAL

Fiscal Year: 2026

End-user or Implementing Unit: Central Analytical Service Laboratory

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)		
Office Equipment											
Ink, Epson 003,Genuine Black 65mL	Goods	2 btl	Small Value Procurement	No	01/2026	01/2026	04/2026	GF-MOOE	760.00		
Ink, EPSON 003,Genuine Cyan 65mL	Goods	2 btl	Small Value Procurement	No	01/2026	01/2026	04/2026	GF-MOOE	800.00		
Ink, EPSON 003,Genuine Magenta 65mL	Goods	2 btl	Small Value Procurement	No	01/2026	01/2026	04/2026	GF-MOOE	800.00		
Ink, EPSON 003,Genuine Yellow 65mL	Goods	2 btl	Small Value Procurement	No	01/2026	01/2026	04/2026	GF-MOOE	800.00		
Sub-Total									3,160.00		

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)		
Hardware											
Paint, Flat Wall Enamel, White	Goods	8 gallon * 8	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	6,560.00	• Technical Specification	
Sub-Total									6,560.00		
Common-Use Supplies & Equipment (CSE)											
Bond Paper, 80 gsm, A4	Goods	8 reams * 1	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	2,200.00	• Technical Specification	
Sub-Total									2,200.00		
Non-Common-Use Supplies and Equipment (Non-CSE)											
Detergent Powder, Bucket/Tub	Goods	2 pails * 2	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	3,000.00	• Technical Specification	
Dishwashing Liquid, at least 475 mL	Goods	30 btls	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	4,950.00		
Paper Fastener, Plastic	Goods	2 boxes * 9	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	110.00	• Technical Specification	
Sub-Total									8,060.00		
TOTAL BUDGET:									19,980.00		

* Please see attached specification

Prepared by:



JUVYLYN G. NIEGAS
Science Research Specialist II
CASL

Date:

10/8/25

Submitted by:



JAMES A. PATINDOL
Associate Professor V
PRCRTC

Date:

10/8/25



Date Generated: **10/08/2025**

Handwritten signature/initials

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SPECIFICATION

1. Bond Paper, 80 gsm, A4

- 500 sheets/ream
- lint-free, bright white paper
- acid-free
- manufacturer should be ISO 9001:2015 (Quality Management System and 14004:2015 (Environmental Management System) certified

2. Detergent Powder, Bucket/Tub

- at least 9kg per bucket/tub

3. Dishwashing Liquid, at least 475 mL

4. Ink, Epson 003,Genuine Black 65mL

5. Ink, EPSON 003,Genuine Cyan 65mL

6. Ink, EPSON 003,Genuine Magenta 65mL

7. Ink, EPSON 003,Genuine Yellow 65mL

8. Paint, Flat Wall Enamel, White

Premium Quality Paint

9. Paper Fastener, Plastic

- 50 sets/box
- plastic
- size: 7 cm
- assorted colors