



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental

Unit/Office/Dept/Div: **OFFICE OF THE CHIEF LEGAL OFFICER**

Project Code: **Office of the Chief Legal Officer-2021**

Purpose: **Emergency Purchase for Office Use**

Total Budget : 10,500.00
Funding : **GF- MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Office Furniture & Fixture																
Senior Executive High back chair	1	pc	10,500.00	10,500.00		1										
Sub-Total				10,500.00												
Grand Total				10,500.00												

Prepared by: CHIZKA MAE S. MARTINEZ

Noted by: RYSAN C. GUINOCOR

Unit Head/Project Leader

Funds Available: MYRNA S. PANCITO

Head, Budget Office

Date: 02/08/2021

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies