

OFFICE OF THE DI RESEARCH

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April 13, 2021

Ms. Maria Robelyn A. Insik Head, Central Analytical Services Laboratory Visayas State University Visca, Baybay City, Leyte

Dear Ms. Insik:

Herewith is the approved budget appropriation for the CY 2021 operations of the Central Analytical Services Laboratory (CASL) in the total amount of one hundred sixty two thousand and nineteen pesos (Php 162,019.00) chargeable to OVPREI.CASL.OC overhead cost. Please take note of the breakdown following the general budget allocation set by the Budget Office and Finance Management Office.

Project Code: OVPREI.CASL.OC		
Breakdown		Amount
Travelling Expenses		10,000.00
Training		5,000.00
Supplies and Material Expenses		20,000.00
General Services/ Labor & wages		127,019.00
TOTAL	Php	162,019.00

As a policy, a midyear and annual progress report of Central Analytical Services Laboratory accomplishment is required for submission to the Vice President for Research, Extension, and Innovation.

Very truly yours,

ROSA OPHELIA D. VELARDE

Director for Research

Recommending Approval:

MARIA JULIET C. CENIZA

VP for REI

APPROVED:

EDGARDO E. TULIN

President

CC:

Dr. Edgardo E. Tulin Ms. Louella C. Ampac Ms. Myrna S. Pancito

Mr. Nick Freddy Bello OVPREI-VP , VSU President

Director, FMO

Head Budget Office OIC Head Accounting Office

OVPREI-RPO

Vision: Mission:

File:

A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Page 1 of 1 FM-VSU-03 v0 05-04-2020

No. 21-BA-086