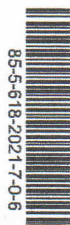


☒ Original PPMF
☐ Revised (Changed Items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



85-5-618-2021-7-0-6

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: **University Student Services Office**
 Project Code: **ODS-OISPS 2021 (Office of the Institutional Student Programs & Services**
 Purpose: **For Office Use**

Total Budget : **35,000.00**
 Funding : **GF-MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Agricultural/Farm Supplies																
Pots, Plastic, big	20	pcs	80.00	1,600.00											20	
Sub-Total				1,600.00												
Construction and Electrical Supplies																
Garden Hose, 1/2"Ø, at least 50 meters per roll	1	roll	2,050.00	2,050.00											1	
Sub-Total				2,050.00												
Hardware																
Garden Hose Nozzle Spray	2	piece	200.00	400.00											2	
Glass Mirror, 1/4" (thick) x 12" x 24"	1	piece	210.00	210.00											1	
Sub-Total				610.00												
Office Equipment																
Air Condition Non-Inverter Window type 0.5HP, Standard size	1	unit	14,500.00	14,500.00											1	
Sub-Total				14,500.00												
Office Furniture & Fixture																
Office chair, with arm rest	1	pc	5,000.00	5,000.00											1	
Sub-Total				5,000.00												
Office Supplies																
Toilet Bowl and Urinal Cleaner, at least 500mL	2	btl	125.00	250.00											2	
Toilet Bowl Cleaner, at least 1 gallon	2	gal	395.00	790.00											2	
Toilet Brush with Holder	2	set	180.00	360.00											2	
Acetate, transparent, guage #8, approx. 50m/roll	1	rolls	2,940.00	2,940.00											1	

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Stamping Pad size 4	2	pieces	134.00	268.00											2	
Mouse Pad, Rubber	2	pad	250.00	500.00											2	
4 Layer File Tray (Office Organizer)	4	unit	300.00	1,200.00											4	
7 in 1 set Office Supplies Organizer	3	unit	300.00	900.00											3	
Alcohol, Isopropyl, 70% solution, 500ml, pump type	5	btl	250.00	1,250.00											5	
Sub-Total				8,458.00												
Grand Total				32,218.00												

Prepared by: 

MERIAM M. LUNA

Noted by: 

MANOLO B. LORETO
Unit Head/Project Leader

Funds Available: 

MYRNA S. PANCITO
Head, Budget Office

Date: 08/20/2021

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPM for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies