



VISAYAS
STATE UNIVERSITY

RESEARCH
OFFICE

March 14, 2025

Ms. Daisy P. Acoritay
Project Leader, DALL
Visayas State University
Visca, Baybay City, Leyte

Dear **Ms. Acoritay**:

Herewith is the approved CY 2025 budget appropriation for your project entitled: **"Varieties of Cebuano and Waray Languages in Selected Towns on Leyte and Samar Islands"** with project code: DALL.FHSS.0325-1225.01 in the total amount of **P 25,000.00** charged to geonomics funding with the following breakdown:

| MOOE CY 2025 | |
|--------------------------------------|------------------|
| Project Code: DALL.FHSS.0325-1225.01 | |
| Supplies and Materials Expenses | 5,000.00 |
| Travelling Expenses | 20,000.00 |
| TOTAL | 25,000.00 |

In observance to the University's research monitoring and evaluation protocols, the following reminders are hereby provided for the researcher (s) to follow:

1. Quarterly research progress reports. A brief research highlights for submission every 1st week of every quarter. This will serve as a reference for research updates/highlights for the University President's report to BOR during its quarterly meeting;
2. Annual research progress reports. As per ISO, DBM, CHED and ISO requirements. For submission every 4th week of January of the succeeding year;
3. Presentation of research highlights or papers during the Research In-house Review and Evaluation;
4. Submit the research highlights or papers of the study for presentation in coordination with the project leader during the Research In-house Review and Evaluation.
5. Presentation of paper in regional/ national R&D Symposia/fora (**as scheduled by Consortium/National agency concerned with prescribed standard format**);
6. Terminal report. For submission 3 months after completion of a research program/project;
7. Publish articles of significant research findings in indexed / peer-reviewed journals such as Scopus and WoS.

Thank you for your continued support and cooperation to the VSU's R & D Program.

RESEARCH OFFICE

Visayas State University, Baybay City, Leyte
Email: research@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1154



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