



3-5-1085-2021-9-0-0



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

- ☒ Original PPMF
☐ Revised (Changed items, same budget)
☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: **Department of Agronomy**
 Project Code: **General Fund (A.iii.b.1)**
 Purpose: **For room improvement and usage.**

Total Budget : **175,000.00**
 Funding : **GF- MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Agricultural/Farm Supplies																
Fertilizer, Complete, (14-14-14), 50 kg-bag	3	box	1,400.00	4,200.00			3									
Sub-Total				4,200.00												
Fertilizers/Pesticide																
Fertilizer, Urea (45-0-0), 50 kg-bag	4	bag	1,400.00	5,600.00			2			2						
Vermicast, dried, 50 kg-bag	4	bag	500.00	2,000.00			2			2						
Sub-Total				7,600.00												
IT Supplies and Equipment																
HDMI to HDMI cable	5	piece	500.00	2,500.00		2			3							
Sub-Total				2,500.00												
Office Supplies																
Pen, Sign, .5mm, Gel-type, Blue	32	piece	35.00	1,120.00		32										
Pen, Ball, blue	53	pieces	10.00	530.00		53										
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	4	pack	115.00	460.00		4										
Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	4	pack	125.00	500.00				4								
Record Book, Big, 300 pages	5	pcs	80.00	400.00			5									
Cartolina, US, Neon Blue, at least 160gsm	2	pcs	14.00	28.00					2							
Cartolina, US, White, at least 160gsm	2	pcs	14.00	28.00					2							
Cleanser, Powder, 500g, any scent	10	btl	76.00	760.00			5			5						
Chlorine Granules, 1kg/pack	2	packs	85.00	170.00		1			1							

[illegible]

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Stapler, HD No.35	2	pc	350.00	700.00		2										
Tape Dispenser, 1" tape, big core, any color	2	pcs	115.00	230.00		1			1							
Tape, Double Sided, 3/4" x 10m	10	rolls	26.00	260.00		10										
Tape, Masking, 3" x 25 yards	10	rolls	143.00	1,430.00		10										
Tape, Masking, 1" x 25 yards	10	rolls	48.00	480.00		10										
Tape, Transparent, 24mm x 50m	10	rolls	120.00	1,200.00			10									
Thumb Tacks, Small Box	10	boxes	12.00	120.00	5			5								
Tissue, Bathroom, 2 Ply, 12rolls/pack	40	pack	204.00	8,160.00	10			10			10			10		
Disinfectant Cleaner, multi-surface, scented	10	gal	300.00	3,000.00	3			3			2			2		
Sub-Total				130,698.00												
Grand Total				144,998.00												

Prepared by:

RODERICK M. UNAJAN

Noted by:

ULYSSES A. CAGASAN
Unit Head/Project Leader

Funds Available:

MYRNA S. PANCITO
Head, Budget Office

Date: **10/19/2020**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMF for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies