



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte



**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**

**CY 2024**

Unit/Office/Dept/Div: **National Coconut Research Center-Visayas**  
Project Code: **TP.CO.008**  
Purpose: **Extension use**

Total Budget : **13,650.00**  
Funding : **GF-MOOE**  
PPMP #: **23-5-517-2024-7-0-2**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Office Supplies</b>																
Toner Kit, Kyocera, TK-899, C, FS-C8520MFP	1	piece	8,500.00	8,500.00	1											
Toner Kit, Kyocera, TK-899, Bk, FS-C8520MFP	1	piece	5,150.00	5,150.00	1											
<b>Sub-Total</b>				<b>13,650.00</b>												
<b>Grand Total</b>				<b>13,650.00</b>												

Prepared by:

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Noted by:

**CRISLIN B. CRUZ**  
Unit Head/Project Leader

Noted By:

**ALICIA M. FLORES**  
Head, Budget Office

Date: **08/17/2023**

<> \*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation  
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,  
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies