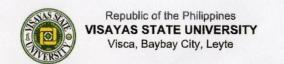
☑ Original PPMP
Revised (Changed items, same budget)
☐ Supplemental





## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) CY 2025

END-USER/UNIT: Visca Educational Foundation Incorporated

CHARGED TO STF

Project, Programs and Activities(PPAs):

For procurement of office supplies

PPMP #:

Project Code: VFES/Elementary

PPMP-2025-121924-0815

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Office Equipment															
	Ink, Epson 003, Genuine Black 65mL	5 btl	1,750.00	Public Bidding				5								
	Ink, EPSON 003,Genuine Cyan 65mL	5 btl	1,750.00	Public Bidding				5								
	Ink, EPSON 003,Genuine Magenta 65mL	5 btl	1,750.00	Public Bidding				5								
	Ink, EPSON 003,Genuine Yellow 65mL	5 btl	1,750.00	Public Bidding				5								
	Ink, Epson, genuine (C) T664, 70 ml	3 pieces	1,050.00	Public Bidding				3								
	Ink, Epson, genuine (M) T664, 70 ml	3 pieces	1,050.00	Public Bidding				3								
	Ink, Epson, genuine, (BK) T664, 70 ml	5 pieces	1,750.00	Public Bidding				5								
To process	Ink, Epson, genuine, (Y) T664, 70 ml	3 pieces	1,050.00	Public Bidding				3								
	Sub-Total		11,900.00								1					
	Office Supplies															
	Bleach, cleaner, 1 gal.	3 gallons	660.00	Public Bidding				3						1		
	Cartolina, Vellum, White, at least 180gsm	15 pcs	525.00	Public Bidding				15								
	Class Record (School Register), Long, DepEd (K-12)	12 pcs	720.00	Public Bidding				12								
	Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	10 boxes	200.00	Public Bidding							10					
	Envelope, Mailing, white, long, 500pcs/box	1 boxes	525,00	Public Bidding				1								
	Folder, File, Long, 14pts, White	20 piece	200,00	Public Bidding				20							1	•
	Paper Laid A4, 90 gsm White	2 boxes	1,700.00	Public Bidding				2								
	Paper, Bond, A4, S-20, 70 gsm	25 reams	6,325.00	Public Bidding					25		124.00					
	Paper, Bond, Long, S-20, 70 gsm	40 reams	11,440.00	Public Bidding				40								1000

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Soap, Detergent, Powder, 1 kilo/pack, any scent	3 kl	450.00	Public Bidding				3			1,200			777/12		
	Sub-Total		22,745.00													
	TOTAL BUDGET:		34,645.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

CYNTHIA Y. MANZANO

Submitted by:

MARIA VANESSA E. GABUNADA Unit Head/Project Leader Date: 12/27/2024