

☒ Original PPMP
 ☐ Revised (Changed items, same budget)
 ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



INDICATIVE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2026

END-USER/UNIT: Department of Soil Science
 CHARGED TO GF-MOOE

PPMP #: PPMP-2026-111924-0007
 Project Code: DSS Higher Ed 2026

- Project, Programs and Activities(PPAs):
 - Food for Training
 - purchase of office supplies (Office supplies for meeting and accreditation)

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Construction and Electrical Supplies															
	Flourescent tube (40watts) LED	6 tube	1,320.00	NP - Small Value Procurement	6											
	Sub-Total		1,320.00													
	Food & Food Ingredients															
	Snacks AM	30 set	2,400.00	NP - Small Value Procurement	30											
	Snacks PM	30 packs	2,400.00	NP - Small Value Procurement	30											
	Packed Meals (Lunch) Menu#10	30 pack	6,000.00	NP - Small Value Procurement	30											
	Sub-Total		10,800.00													
	Fuel & Lubricants															
	Gasoline (Unleaded) - For VSU Fuel Station	50 liters	4,250.00	NP - Small Value Procurement	50											

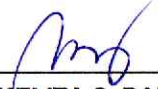
Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Diesel Fuel (for VSU Fuel Station)	50 liters	4,200.00	NP - Small Value Procurement	50											
	Sub-Total		8,450.00													
	Hardware															
	Bulb, LED, 20 Watts	10 pc	4,000.00	NP - Small Value Procurement	10											
	Sub-Total		4,000.00													
	Laboratory Equipment															
	5-Layer Steel Cabinet with Glass Sliding Doors	2 pc	26,000.00	NP - Small Value Procurement	2											
	Sub-Total		26,000.00													
	Office Equipment															
	Ink, Epson 003,Genuine Black 65mL	10 btl	3,500.00	NP - Small Value Procurement	10											
	Ink, EPSON 003,Genuine Cyan 65mL	5 btl	1,750.00	NP - Small Value Procurement	5											
	Ink, EPSON 003,Genuine Magenta 65mL	5 btl	1,750.00	NP - Small Value Procurement	5											
	Ink, EPSON 003,Genuine Yellow 65mL	5 btl	1,750.00	NP - Small Value Procurement	5											
	Printer, All-in-One Wireless Ink Tank Color	2 unit	22,000.00	NP - Small Value Procurement	2											
	Sub-Total		30,750.00													
	Office Equipment and Appliances															
	Ceiling fan	10 pc	25,000.00	NP - Small Value Procurement	10											
	18" STAND FAN	10 pcs	25,000.00	NP - Small Value Procurement	10											

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					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Sub-Total		50,000.00													
	Office Furniture & Fixture															
	Ready Made Curtain, Dark/Smoke Gray Color	10 piece	4,000.00	NP - Small Value Procurement	10											
	Sub-Total		4,000.00													
	Office Supplies															
	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	20 pack	3,200.00	NP - Small Value Procurement	20											
	Paper, Bond, Long, S-24, 80 gsm	10 reams	3,280.00	NP - Small Value Procurement	10											
	Paper, Bond, A4, S-24, 80 gsm	100 reams	28,900.00	NP - Small Value Procurement	100											
	Folder, Expanded, Long (Light Blue)	100 pcs	3,000.00	NP - Small Value Procurement	100											
	A4 Expanded Folder, Green color	100 pcs	2,000.00	NP - Small Value Procurement	100											
	Certificate Holder (A4)	30 pcs	1,950.00	NP - Small Value Procurement	30											
	Note Pad, 3" x 3", post-it, assorted colors	8 pads	280.00	NP - Small Value Procurement	8											
	Sticky Note, 2 x 3, Yellow	8 pads	632.00	NP - Small Value Procurement	8											
	Folder, File, Long, 14pts, White	100 piece	1,000.00	NP - Small Value Procurement	100											
	Glue, Multi-Purpose, White, at least 130g (118mL)	5 btls	450.00	NP - Small Value Procurement	5											

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					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Index Tab, transparent, self-adhesive, transparent, 5sets/box	10 boxes	900.00	NP - Small Value Procurement	10											
	Tape, Masking, 1" x 25 yards	10 rolls	480.00	NP - Small Value Procurement	10											
	Tape, Double Sided, 3/4" x 10m	20 rolls	520.00	NP - Small Value Procurement	20											
	Paper Clips Small Vinyl (50mm)	6 Box of 100's	240.00	NP - Small Value Procurement	6											
	A4 Matte Photo Paper	10 packs	700.00	NP - Small Value Procurement	10											
	Pencil, Lead, #2, w/ eraser	50 pieces	500.00	NP - Small Value Procurement	50											
	Pen, Sign, .5mm, Gel-type, Blue	54 piece	1,890.00	NP - Small Value Procurement	54											
	Pen, Sign, .5mm, Gel-type, Red	100 piece	3,500.00	NP - Small Value Procurement	100											
	Stapler, HD No.35	2 pc	800.00	NP - Small Value Procurement	2											
	Stapler, HD-# 10	10 pieces	1,200.00	NP - Small Value Procurement	10											
	megabox, storage box	4 pcs	3,000.00	NP - Small Value Procurement	4											
	Pen, Whiteboard Marker, blue,	10 pieces	500.00	NP - Small Value Procurement	10											
	Magnetic Whiteboard with Aluminum Stand	2 pcs	15,000.00	NP - Small Value Procurement	2											

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (In quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Paper, Specialty 200gsm 8-1/2x11, 10s, White	10 packs	450.00	NP - Small Value Procurement	10											
	Lever Arch File Folder, Vertical, with Ring Binder & Side Metal Finger Pull, Size: 3", Long (Blue)	70 piece	9,800.00	NP - Small Value Procurement	70											
	Ready made curtain (mint green)	10 pcs	4,500.00	NP - Small Value Procurement	10											
	Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	12 gallon	3,600.00	NP - Small Value Procurement	12											
	Soap, Detergent, Powder, 1 kilo/pack, any scent	12 kl	1,800.00	NP - Small Value Procurement	12											
	Tissue, Bathroom, 2 Ply, 12rolls/pack	6 pack	1,500.00	NP - Small Value Procurement	6											
	Sub-Total		95,572.00													
TOTAL BUDGET:			230,892.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

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Date: **11/19/2024**