



March 21, 2024

Dr. Prose Ivy G. Yepes
Head, RDE Network Office
Visayas State University
Visca, Baybay City, Leyte

Dear **Dr. Yepes**:

Herewith is the approved budget appropriation for CY 2024 operations of the RDE Network Office in the total amount of **P 553,774.08** chargeable to RDE.Network.A.III.C overhead cost. Please take note of the breakdown following the general budget allocation set by the Budget Office and Finance Management Office.


Project Code: RDE.Network.A.III.C	
Breakdown	Amount
Travel	35,000.00
Supplies & Materials	100,000.00
Labor & Wages	418,774.08
TOTAL	553,774.08

As a policy, a quarterly, midyear, and annual progress report of RDE Network Office accomplishment is required for submission to the Vice President for Research, Extension, and Innovation.

Very truly yours,


IVY C. EMNACE
Director, Research Office

Recommending Approval:


DENNIS P. PEQUE
Vice President for REI

APPROVED:


PROSE IVY G. YEPES
President

cc: **Dr. Prose Ivy G. Yepes**, VSU President
Ms. Louella C. Ampac, Director, FMO
Ms. Alicia M. Flores, Budget Officer
Mr. Nick Freddy Bello, OIC Head, Accounting Office
File: OVPREI – VP;
OVPREI – RPO;