

Budget Office Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7189 Email: myrna.pancito@vsu.edu.ph Website: www.vsu.edu.ph

February 6, 2020

ADVICE OF SUB-ALLOTMENT FY 2020

GENERAL ADMINISTRATION AND SUPPORT SERVICES

Gender and Development Office (GAD)

The following allotments are made available in support to programs and projects for the Calendar Year. It is the responsibility of the department/office heads and center directors to keep expenditures within the limit of the amounts allotted.

Breakdown:

Semi-Expendable TOTAL	4,203.63 150,000.00
R&M	2,268.15
Fuel	19,415.32
Travel	25,705.65
Supplies	98,407.26

Note:

It is advised that you follow the above figure under its corresponding account titles, PR's pertaining to 2020 were already forwarded to BAC 1, hence there is no need to prepare another PR.

Prepared By:

MYRNA S. PANCITO Head, Budget Office

Noted:

Director of Finance



Budget Office

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ADVICE OF SUB-ALLOTMENT FY 2020

HIGHER EDUCATION

The following allotments are made available in support to programs and projects for the Calendar Year. It is the responsibility of the department/office heads and center directors to keep expenditures within the limit of the amounts allotted.

Breakdown:

Travel	43,676.66
Supplies	86,864.41
Fuel	11,734.03
Semi-Expendable	65,352.02
Other Prof.	16,786.18
R&M	6,681.88
Printing	2,607.56
Other MOOE	16,297.26
TOTAL	250,000.00

Note:

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Prepared By:

MYRNA S. PANCITO Head, Budget Office

Noted:

Louella C. AMPAC Director of Finance

Vision: A globally competitive university for science, technology, and environmental conservation Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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ADVICE OF SUB-ALLOTMENT FY 2020

AUXILLIARY SERVICES GAD

The following allotments are made available in support to programs and projects for the Calendar Year. It is the responsibility of the department/office heads and center directors to keep expenditures within the limit of the amounts allotted.

Breakdown:

Supplies	52,343.75
Travel	13,125.00
Semi-Expendable	4,843.75
R&M	4,843.75
Other Prof	16,250.00
Fuel	8,593.75
TOTAL	100,000.00

Note:

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Prepared By:

MYRNA S. PANCITO Head, Budget Office

Noted:

LOUELL Director of Finance

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ADVICE OF SUB-ALLOTMENT FY 2020

ADVANCED EDUCATION GAD

The following allotments are made available in support to programs and projects for the Calendar Year. It is the responsibility of the department/office heads and center directors to keep expenditures within the limit of the amounts allotted.

Breakdown:

 Supplies
 66,724.14

 Travel
 33,620.69

 Fuel
 12,068.97

 R & M
 1,379.31

 Representation
 36,206.90

 TOTAL
 150,000.00

Note:

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Prepared By:

MYRNA S. PANCITO Head, Budget Office Noted:

LOUELLA C. AMPA Director of Finance

FM-BUD-01

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