

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2024

Unit/Office/Dept/Div: **Planning and Infrastructure Project Development and Monitoring Office**

Project Code: **PIPDMO-2024**

Purpose: **for office use**

Total Budget : **80,000.00**

Funding : **GF-MOOE**

PPMP #: **232-5-1994-2024-1-0-2**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Desktop System Unit Only Intel (Gen i5), Assembled	1	unit	26,500.00	26,500.00			1									
UPS, 1000 VA	5	unit	3,000.00	15,000.00			5									
Computer Monitor 21.5", VA	1	pc	5,500.00	5,500.00				1								
Computer Printer, All-in-One/Multifunction Colored-Ink Tank	1	unit	14,000.00	14,000.00				1								
Printer, Tank Ink System, 3 in 1 (Print, Scan, Copy)	1	unit	11,000.00	11,000.00				1								
Keyboard And Mouse Combo Bundle, USB powered	2	set	600.00	1,200.00				2								
Sub-Total				73,200.00												
Office Supplies																
Pen, Ball, blue	15	pieces	10.00	150.00			15									
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	2	tubes	220.00	440.00			2									
Alchol, Isopropyl, 70% solution, 500mL, pump type	3	btls	250.00	750.00			3									
Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	5	pcs	200.00	1,000.00				5								
Alcohol, Ethyl, 70% solution, 1 gallon	1	gallons	600.00	600.00			1									
Stapler, Heavy Duty, 23/6-23/23 (210 sheets), Black	1	pcs	1,500.00	1,500.00				1								
40 sheets effortless Heavy Duty Stapler paper book binders stapling machine standard school office s	1	pc	800.00	800.00				1								
Soft Broom (Tambo) 200g minimum, heavy duty	1	pcs	220.00	220.00			1									
Received Stamp with Office Name	1	unit	500.00	500.00			1									

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Date stamp, 10 years advance or more	1	pcs	195.00	195.00				1								
Ink, for stamp pad, violet, 30mL, w/ applicator	2	btls	35.00	70.00			2									
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	5	pack	115.00	575.00				5								
Sub-Total				6,800.00												
Grand Total				80,000.00												

Prepared by:

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Submitted by:

MARCELO T. ABRERA JR.
Unit Head/Project Leader

{{- Date: **02/07/2024**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies