

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0131-174830

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2024

Unit/Office/Dept/Div: **Department of Pure and Applied Chemistry**

Project Code: **Training-Seminar on Chemical Waste Management and Safety in Chemical Laboratory**

Purpose: **For use during the conduct of the training-seminar on Chemical Waste Management and Safety in Chemical Laboratory**

Total Budget : **48,500.00**

Funding : **STF**

PPMP #: **15-1-834-2024-0-0-9**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Awards & Tokens																
Token (Assorted Food Products)	4	set	1,500.00	6,000.00		4										
Sub-Total				6,000.00												
Food & Food Ingredients																
Snacks PM (#4)	60	packs	80.00	4,800.00		60										
Snacks AM (#3)	60	packs	80.00	4,800.00		60										
Packed Meals for Lunch (200.00)	60	packs	200.00	12,000.00		60										
Sub-Total				21,600.00												
Office Supplies																
Certificate Holder (A4)	10	pcs	65.00	650.00		10										
Sub-Total				650.00												
Printing Services																
Tarpaulin printing (4ft. x 8ft.)	1	piece	960.00	960.00		1										
Sub-Total				960.00												
Trainings																
Paper, Special (for Certificates)	2	pack	350.00	700.00		2										
Sub-Total				700.00												
Grand Total				29,910.00												

Prepared by:


VIVIAN P. LINA

Submitted by:


ELIZABETH S. QUEVEDO
Unit Head/Project Leader

{{-- Date: **01/31/2024**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies