



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2025-1007-301849

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. **02**

☐ INDICATIVE ☒ FINAL

Fiscal Year: **2026**

End-user or Implementing Unit: **Department of Philosophy and Social Sciences**

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)		
Common-Use Supplies & Equipment (CSE)											
Binder Clips / Backfold Clips, 1" (approx. 25 mm)	Goods	3 boxes * 1	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	78.00	• Technical Specification	
Binder Clips / Backfold Clips, 2" (approx. 50 mm)	Goods	3 boxes * 2	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	246.00	• Technical Specification	
Sub-Total									324.00		
Non-Common-Use Supplies and Equipment (Non-CSE)											
Floor Mop with Handle	Goods	3 pcs * 3	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	1,185.00	• Technical Specification	

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
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Garbage Bags / Trash Bags, Black, XL, 100 pcs	Goods	3 packs * 4	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	1,890.00	• Technical Specification	
Garbage Bags / Trash Bags, Green, XL, 100 pcs	Goods	3 packs * 5	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	2,100.00	• Technical Specification	
Paper Fastener, Plastic	Goods	2 boxes * 6	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	110.00	• Technical Specification	
Paper Fastener, Plastic, Long	Goods	1 boxes * 7	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	140.00	• Technical Specification	
Toilet Brush / Toilet Bowl Brush, with Holder	Goods	3 set * 8	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	810.00	• Technical Specification	
Utility Pail, 10L	Goods	3 pcs * 9	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	495.00	• Technical Specification	
Sub-Total									6,730.00		
TOTAL BUDGET:									7,054.00		

* Please see attached specification

Prepared by:

Gilda P. Nayre
GILDA P. NAYRE
 Administrative Aide VI
 DPSS

Date:

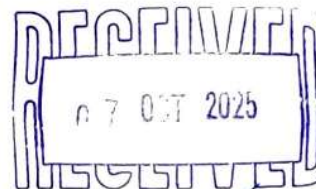
Oct. 7, 2026
Oct. 7, 2026

Submitted by:

Mary Ann G. Cobico
MARY ANN G. COBICO
 Assistant Professor I
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Date:

10/7/2026
10/7/2026



Date Generated: 10/07/2025

Aucia M. Flores
Aucia M. Flores

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SPECIFICATION

1. Binder Clips / Backfold Clips, 1" (approx. 25 mm)

- 12 pcs/box
- all metal
- binding capacity: at least 9.5mm

2. Binder Clips / Backfold Clips, 2" (approx. 50 mm)

- 12 pcs/box
- all metal
- binding capacity: at least 19mm

3. Floor Mop with Handle

- Made with cotton and polyester material
- Has looped cotton ends
- 12-inch wide mop head and 50-inch handle

4. Garbage Bags / Trash Bags, Black, XL, 100 pcs

- 100 pcs/pack
- size: XL (at least 30 x 37 inches)
- good quality

5. Garbage Bags / Trash Bags, Green, XL, 100 pcs

- 100 pcs/pack
- size: XL (at least 30 x 37 inches)
- good quality

6. Paper Fastener, Plastic

- 50 sets/box
- plastic
- size: 7 cm
- assorted colors

7. Paper Fastener, Plastic, Long

- 50 sets/box
- plastic
- size: 8.5 inches
- color: assorted

8. Toilet Brush / Toilet Bowl Brush, with Holder

- with durable bristles
- white durable plastic
- with soft-grip handle

9. Utility Pail, 10L

- made of non-toxic, durable plastic
- capacity: at least 10 liters
- Made from high-density polyethylene
- Impact resistant
- with metal handle & comfort grip