

- ☒ Original PPMP
☐ Revised (Changed Items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: **Farm Resource Management Institute**
 Project Code: **TP.UF.009**
 Purpose: **Serves as guide in the procurement of project supplies and materials**

Total Budget : **27,000.00**
 Funding : **GF-MOOE**
 PPMP #: **19-5-1591-2024-10-0-3**



General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Agricultural/Farm Supplies/Livestock																
Rice Bran D2	3	bags	1,650.00	4,950.00	3											
Molasses, 20kg	3	container	800.00	2,400.00	3											
Sub-Total				7,350.00												
IT Supplies and Equipment																
Flash Drive, 128GB, USB 3.0	2	pcs	1,500.00	3,000.00	2											
Sub-Total				3,000.00												
Office Supplies																
Paper, Bond, A4, S-24, 80 gsm	17	reams	289.00	4,913.00	17											
Pen, Ball, blue	35	pieces	10.00	350.00	35											
Envelope, Expanding, with garter tie, brown, long	10	pc	20.00	200.00	10											
Envelope, Expanding, Plastic, Long, with Handle	10	pcs	100.00	1,000.00	10											
Tape, Foam, Double Sided, 1/2" x 5m	10	rolls	52.00	520.00	10											
Alcohol, Ethyl, 70% solution, 500ml	5	blts	125.00	625.00	5											
ID Sling, Green Color	50	pc	40.00	2,000.00	50											
Paper, Manila	20	pcs	6.00	120.00	20											
Tape, Transparent, 24mm x 50m	10	rolls	120.00	1,200.00	10											
Permanent Marker, Blue, Broad tip, 12pcs	1	boxes	700.00	700.00	1											
Permanent Marker, Black, Broad tip, 12pcs	1	boxes	700.00	700.00	1											
Pen, Highlighter, yellow	2	pieces	45.00	90.00	2											
Pen, Highlighter, orange	2	pieces	46.00	92.00	2											
Pen, Highlighter, violet	1	pieces	47.00	47.00	1											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Scissors, 8" heavy duty, good quality	3	pieces	75.00	225.00	3											
Stapler, HD No.35	3	pc	400.00	1,200.00	3											
Data Filer, Big size, Legal	5	pieces	500.00	2,500.00	5											
Sub-Total				16,482.00												
Grand Total				26,832.00												

Prepared by: 
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Noted By: 
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 Head, Budget Office
 8/11/2023

Date: 11/07/2023

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
 Note: Please make a separate PPMF for each funding source.
 Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
 Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies