



VISAYAS
STATE UNIVERSITY



**COLLEGE OF
VETERINARY MEDICINE**
Visca, Baybay City, Leyte, PHILIPPINES
Telefax: +63 053 565 0600 (1038)
Website: cvm.su.edu.ph

24 August 2021

DR. EDGARDO E. TULIN
President

Dear Dr. Tulin,

Good day, Sir. I hope and pray you are safe and doing well.

The undersigned respectfully requests the utilization of its share of the Administrative Overhead Cost (AOC) in the amount of **PhP 65,970.00** for the project **Semen Evaluation of the Philippine Native Boar (20201050-1.93)**, funded by DOST-PCAARRD. The project officially commenced on July 1, 2020 and is now on its Year 2 of implementation.


The said amount will be used to cover the cost for urgent renovation of the dilapidated and broken windows of our Diagnostic Laboratory room. Such work will be useful during accreditation audits, and no less by our students when face-to-face classes resume. The college is dedicated to working with the administration and its limited resources in order to uphold its standards and services to its stakeholders.

Thank you, Sir. I look forward to your favorable response upon this request.

Kindest regards,


SANTIAGO T. PEÑA, JR.
Dean

Certified funds available:


NICK FREDDY R. BELLO
Accountant II/OIC Head
Accounting Office *scm*

Approved

Agreed
9.1.21



Management
System
ISO 9001:2015
www.tuv.com
ID 9108958749

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Page 1 of 1
FM-VSU-03
v0 05-04-2020

No.