



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
BIOTECHNOLOGY

May 20, 2025

DR. PROSE IVY G. YEPES

University President

Visayas State University

Visca, Baybay City, Leyte

Thru: **DR. HANZEL N. MEJIA**
Head, International Affairs Office

MS. ALICIA M. FLORES
Head, Budget Office

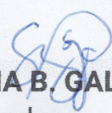
Dear **Dr. Yepes**,

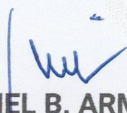
Warm greetings!

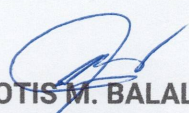
This is in relation to our request for budget augmentation in the amount of PhP 50,000.00 to defray project sequencing analysis last May 14, 2025 (see attached letter). Initially, we have requested an amount of PhP 100,000.00 but was advised by the Research Office to reduce our request into half. Upon computation, considering the increase in the current cost of sequencing and imposed taxes, we noted that the said amount is not enough to cover the sequencing analysis covering the two Internalization projects. In this connection, we would like to request for additional budget augmentation of PhP 60,000.00 to cover the remaining sequencing fees.

We look forward for your positive response. Thank you.


Very truly yours,

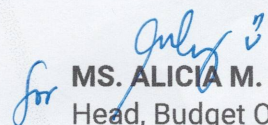

MARCIANA B. GALAMBAO
Project Leader


ROMEL B. ARMECIN
Co-Project Leader

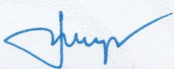

LOTIS M. BALALA
Co-Project Leader

Recommending Approval:


HANZEL N. MEJIA
Head, International Affairs Office


MS. ALICIA M. FLORES
Head, Budget Office

Approved:


PROSE IVY G. YEPES
President

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Page 1 of 1
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