

## ACTIVITY DESIGN

**Participants :** DALL OBE- Syllabus Writeshop for AB Literature Courses

**Date :** VSU Faculty (DALL)

**Venue :** November 25-29, 2024

**Venue :** VSU Center for Continuing Education (CCE)

### Rationale:

The Department of Arts, Languages, and Literature (DALL) plans to offer Bachelor of Arts in Literature next academic year, 2025-2026. Hence, the department needs to secure a Certificate of Program Compliance (COPC). One of the requirements in ensuring a COPC is approved OBE syllabus for all the courses to be offered. With this, the department proposes to conduct a workshop on OBE syllabus writing for the AB Literature courses. This writing workshop is essential to enable core faculty members to develop OBE syllabus for the courses in preparation for the offering of the AB Literature program.

### Objectives:

1. To organize an OBE syllabus writing workshop for the AB Literature courses

### Methodology/Strategy:

1. Presentation and workshop by the OBE syllabus expert
2. Perform brainstorming, open discussion, and workshop
3. Write syllabi for the AB Literature courses
4. Presentation of outputs and feedbacking

**Resources Needed:** LCD Projector/ Smart TV, Laptop, Pen and Paper.

#### A. Manpower Requirements

Overall Supervision

Ms. Honey Sofia V. Colis  
Director, HRMO

Activity Coordinators

Ms. Luvilla G. Alcober  
Administrative Officer II

Mr. Jonathan Eduard S. Cabal  
Training Assistant

DALL Faculty and Staff

Overall Facilitators:

Secretariats:

*Overall Facilitators:*

1. Maria Vanessa E. Gabunada
2. Cherry N. Rola
3. Rhodora A. Bande
4. J-Annie G. Ebit
5. Paula Nadrea M. Paquibulan

*Secretariats:*

6. Jade Barachiel Bantasan
7. Kay T. Juanillo

**B. Supplies and Materials**

General Description	Unit	Qty./Size
Token, Assorted Food Products	bags	3

**C. Facilities and Equipment**

- Strong Internet Connection

**Expected Outcome:**

1. Approved syllabi for the AB Literature courses

Estimated Budget:	Cost in peso (Php)
Particulars	
<b>Meals &amp; Refreshments</b>	₱18,000.00
<b>Day 1</b> Lunch and AM and PM Snacks: 50 pax @ ₱360	₱18,000.00
<b>Day 2</b> Lunch and AM and PM Snacks: 50 pax @ ₱360	₱18,000.00
<b>Day 3</b> Lunch and AM and PM Snacks: 50 pax @ ₱360	₱18,000.00
<b>Day 4</b> Lunch and AM and PM Snacks: 50 pax @ ₱360	₱18,000.00
<b>Day 5</b> Lunch and AM and PM Snacks: 50 pax @ ₱360	₱18,000.00
<b>Others:</b> Accommodation and food for Speaker	₱10,000.00
<b>Token:</b> 3 bag @ ₱1,000	₱3,000.00
<b>Honorarium:</b> 2pax@10,000	₱20,000.00
<b>TOTAL</b>	<b>₱113,000.00</b>

Prepared by:

  
**MARIA VANESSA E. GABUNADA**  
Head, DALL

Availability of funds:

  
**ALICIA M. FLORES**  
Budget Officer


Noted by:

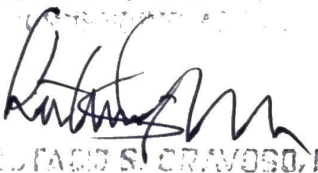
  
**HONEY SOFIA V. COLIS**  
Director, HRMO

Recommending Approval:

  
**ELWIN JAY YU**  
VP for Administration and Finance

Approved:

  
**PROSE IVY G. YEPES**  
President

  
**EDGARDO S. ORVOSCO, PhD**  
Vice-president for Academic Affairs

**SIGN HERE**

**Vision:**  
**Mission:**

A globally competitive university for science, technology, and environmental conservation.  
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

**"DALL OBE- Syllabus Writeshop for ABLit Courses"**  
**VSU CCE**  
**November 4-8, 2024**

**PROGRAM OF ACTIVITIES**

(\*This should include the date, time, opening, closing and the topics to be discussed)

**Nov. 25, 2024, 8:00-5:00pm**

<b>Time</b>	<b>Activity</b>
8:00 – 8:30 AM	Registration
8:30 – 8:45 AM	Program
8:45 – 9:00 AM	Introduction of Resource Person
9:00 – 11:30AM	Training workshop
11:30 – 12:30	Open Forum
12:30-1:30 PM	BREAK
1:30-5:00PM	Writeshop

**Writeshop**

**November 26-28, 2024, 8:00am-5:00pm**

<b>Time</b>	<b>Activity</b>
8:00 – 8:30 AM	Registration
8:30 – 11:30 AM	Writeshop
11:30 – 12:00PM	BREAK
1:00-5:00PM	Writeshop

**Closing Program**

**November 29, 2024, 8:00am-5:00pm**

<b>Time</b>	<b>Activity</b>
8:00 – 8:30 AM	Registration
8:30 – 11:30 AM	Presentation of outputs and feedbacking
11:30 – 12:00PM	BREAK
1:00-3:00PM	Continuation
3:00-5:00PM	Closing Program

**TARGET LIST OF PARTICIPANTS**

<b>DALL</b>	
<ol style="list-style-type: none"> <li>1. <i>April Rose Villaber-Alojado</i></li> <li>2. <i>Rhodora A. Bande</i></li> <li>3. <i>J-Annie G. Ebit</i></li> <li>4. <i>Mary Grace P. Enaya</i></li> <li>5. <i>Maria Vanessa E. Gabunada</i></li> <li>6. <i>Paula Nadrea M. Paquibulan</i></li> <li>7. <i>Cherry N. Rola</i></li> <li>8. <i>Michael Carlo C. Villas</i></li> </ol>	