

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



INDICATIVE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2026

END-USER/UNIT: **Department of Pure and Applied Chemistry**
CHARGED TO GF-MOOE
 Project, Programs and Activities(PPAs):
 For office use

PPMP #: **PPMP-2026-121024-0052**
 Project Code: **DoPAC Higher Education**

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Accommodation															
	Accommodation	33 person	23,100.00	NP - Small Value Procurement						33						
	Sub-Total		23,100.00													
	Construction and Electrical Supplies															
	LED Bulb 18w	15 pc	4,500.00	NP - Small Value Procurement		10				5						
	Sub-Total		4,500.00													
	Food & Food Ingredients															
	Snacks AM	120 set	9,600.00	NP - Small Value Procurement			90			30						
	Snacks PM	120 packs	9,600.00	NP - Small Value Procurement			90			30						
	Sub-Total		19,200.00													
	Fuel & Lubricants															
	Diesel Fuel	70 L	4,900.00	NP - Small Value Procurement						70						

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					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Sub-Total		4,900.00													
	Hardware															
	Door Knob	2 piece	2,000.00	NP - Small Value Procurement		2										
	Padlock, 50mm	2 piece	420.00	NP - Small Value Procurement		2										
	Sub-Total		2,420.00													
	Office Equipment															
	Ink, Epson 003,Genuine Black 65mL	4 btl	1,400.00	Direct Contracting		4										
	Ink, EPSON 003,Genuine Cyan 65mL	3 btl	1,050.00	Direct Contracting		3										
	Ink, EPSON 003,Genuine Magenta 65mL	3 btl	1,050.00	Direct Contracting		3										
	Ink, EPSON 003,Genuine Yellow 65mL	3 btl	1,050.00	Direct Contracting		3										
	Ink, Gestetner DX-2430 Reisograph Copy Printer, 500ml	10 pieces	10,802.40	Direct Contracting		5				5						
	Ink, Gestetner DX2430M, Reisograph Copy Printer Master. 390g	6 piece	11,760.00	Direct Contracting		3				3						
	Laser Printer Color (Print, Copy, Scan), with 5" LCD, Ethernet and WiFi Capable	1 unit	25,000.00	Public Bidding		1										
	Printer, Ink Tank, All-in-One, Wi-Fi Direct with ADF	1 unit	20,000.00	Public Bidding		1										
	Sub-Total		72,112.40													
	Office Equipment and Appliances															
	Portable mobile trolley bluetooth speaker, 15" woofer good quality	1 set	20,000.00	Public Bidding		1										
	Sub-Total		20,000.00													
	Office Furniture & Fixture															
	Filing cabinets, 2 doors good quality , 5 shelves W-90 CM X D -40 CM X H-185 CM	2 pcs	30,000.00	Public Bidding		2										
	Sub-Total		30,000.00													
	Office Supplies															
	Ballpen 50 Pieces, Blue	2 box of 50's	1,000.00	Public Bidding		1				1						

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	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	2 pack	320.00	Public Bidding		2										
	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	2 pack	480.00	Public Bidding		2										
	Binder Clip, 2", black	12 pcs	102.00	Public Bidding		6				6						
	Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	2 gallon	600.00	Public Bidding		1				1						
	Broom (Tingting), LArge, Heavy Duty with long handle	12 pc	1,200.00	NP - Small Value Procurement		6				6						
	Broom, Soft (Tambo), Large, Heavy Duty	12 pcs	3,000.00	NP - Small Value Procurement		6				6						
	Chalk, White, Dustless, 100 pcs/box	6 boxes	450.00	Public Bidding		3				3						
	Chlorine Granules, 1kg/pack	2 packs	400.00	Public Bidding		1				1						
	Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	12 box of 50's	360.00	Public Bidding		6				6						
	Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	12 boxes	240.00	Public Bidding		6				6						
	Dishwashing Liquid Soap, Refill 350ml	12 pack	1,800.00	Public Bidding		6				6						
	Envelope, Document, Brown, 150 lbs, Long	30 pc	210.00	Public Bidding		20				10						
	Eraser, Blackboard, wood design, Big (3x13x5cm)	12 pcs	672.00	Public Bidding		6				6						
	Eraser, whiteboard, magnetic flannel	6 pc	450.00	Public Bidding		6										
	Fabric Conditioner, Antibacterial, Refill, 1.5L, any scent	12 pack	4,200.00	Public Bidding		6				6						
	Foldable easy squeeze mop	3 pc	1,200.00	Public Bidding		2				1						
	Folder, File, Long, 14pts, White	150 piece	1,500.00	Public Bidding		100				50						
	Index Tab, PVC self adhesive 6" x 1", 25pcs/box	3 set	1,200.00	Public Bidding		3										
	Ink, Refill, for Whiteboard Marker, Black, 30mL	3 btls	495.00	Public Bidding		3										
	Ink, Refill, for Whiteboard Marker, Blue, 30mL	3 btls	495.00	Public Bidding		3										
	Paper, Bond, A3, S-20, 70 gsm	100 reams	46,600.00	Public Bidding		50				50						
	Paper, Bond, Long, S-20, 70 gsm	50 reams	14,300.00	Public Bidding		25				25						
	Pen, Ball, red	36 pieces	360.00	Public Bidding		24				12						
	Pen, Whiteboard Marker, red	24 pieces	1,200.00	Public Bidding		12				12						
	Pen, Whiteboard Marker, black	24 pieces	1,200.00	Public Bidding		12				12						
	Pen, Whiteboard Marker, blue,	24 pieces	1,200.00	Public Bidding		12				12						

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	Puncher, 2 holes, heavy duty	1 pieces	900.00	NP - Small Value Procurement		1										
	Sign Here Sticky Notes	12 pack	708.00	Public Bidding		6				6						
	Soap, Detergent, Powder, 1 kilo/pack, any scent	12 kl	1,800.00	Public Bidding		6				6						
	Soap, Toilet, regular size	12 pieces	540.00	Public Bidding		6				6						
	Staple Wire, #35	6 boxes	210.00	Public Bidding		3				3						
	Stapler, HD No.35	2 pc	800.00	Public Bidding		2										
	Sticky Note, 3 x 4, Yellow	14 pads	1,960.00	Public Bidding		7				7						
	Tape, Double Sided, 1" x 10m	12 rolls	540.00	NP - Small Value Procurement		6				6						
	Tape, Masking, 1" x 25 yards	12 rolls	576.00	NP - Small Value Procurement		6				6						
	Tape, Transparent, 12mm x 50m	12 rolls	816.00	NP - Small Value Procurement		6				6						
	Toilet Bowl and Urinal Cleaner, at least 500mL	6 btls	750.00	NP - Small Value Procurement		3				3						
	Toilet Brush with Holder	7 set	1,260.00	Public Bidding		7										
	Sub-Total		96,094.00													
	Trainings															
	Venue for the conduct of strat plan	1 Good for 3 days	15,000.00	NP - Small Value Procurement						1						
	Venue Rental for the Training Workshop	3 day	12,000.00	NP - Small Value Procurement			1			2						
	Sub-Total		27,000.00													
TOTAL BUDGET:			299,326.40													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:


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Submitted by:


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Date: **12/10/2024**