

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2023-0314-104499

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2023

Unit/Office/Dept/Div: **Office of the President**

Project Code: **OP-2023-office supplies**

Purpose: **office use**

Total Budget : **1,000,000.00**

Funding : **GF-MOOE**

PPMP #: **58-5-1083-2023-2-0-3**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
Extension wire with 4 gang Universal Convenience Outlet, at least 20 meters long	2	pcs	750.00	1,500.00				2								
Sub-Total				1,500.00												
Hardware																
Grass/Brush cutter (Four Stroke Engine)	1	unit	25,000.00	25,000.00				1								
Sub-Total				25,000.00												
IT Supplies and Equipment																
External Hard Disk Drive (Portable, 2TB), USB 3.1	2	unit	4,200.00	8,400.00				2								
Flash Drive, 128GB, USB 3.0	2	pcs	1,500.00	3,000.00				2								
Epson 001 ink, Yellow, Genuine	5	btls	350.00	1,750.00				5								
Epson 001 ink, Magenta, Genuine	5	btls	350.00	1,750.00				5								
Epson 001 ink, Cyan, Genuine	5	btls	350.00	1,750.00				5								
Epson 001 ink, Black, 127ml, Genuine	5	btls	600.00	3,000.00				5								
Sub-Total				19,650.00												
Office Supplies																
Rubberband, #18, 350 gms/box	5	boxes	270.00	1,350.00				5								
Wall Clock	4	pc	800.00	3,200.00				4								
Stapler Flat clinch Standard Half strip	3	piece	700.00	2,100.00				3								
Stapler, HD No.35	3	pc	350.00	1,050.00				3								
Staple Wire, #35	3	boxes	35.00	105.00				3								
Puncher, Heavy Duty	2	pieces	450.00	900.00				2								

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Scissors, 8" heavy duty, good quality	3	pieces	75.00	225.00				3								
Ribbon, Satin Cloth, Yellow/Gold, 2"	3	rolls	300.00	900.00				3								
Ribbon, Satin Cloth, Green, 2"	3	roll	300.00	900.00				3								
Ribbon, Satin Cloth, Red, 2"	3	roll	300.00	900.00				3								
Sub-Total				11,630.00												
Grand Total				57,780.00												

Prepared by: LES ANDRE B. PAMAOS

Noted by: ALLEN GLENNIE P. LAMBERT
Unit Head/Project Leader

Noted By: ALICIA M. FLORES
Head, Budget Office

Date: 03/14/2023

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies