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PPMP-2025-1007-302048

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. 01

☒ INDICATIVE ☐ FINAL

Fiscal Year: 2026

End-user or Implementing Unit: Department of Forest Science

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)		
Construction and Electrical Supplies											
Nails, Common Wire, 2-1/2"	Goods	1 kilos	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	90.00		
Nails, Finishing 1-1/2"	Goods	5 kilos	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	450.00		
Sub-Total									540.00		
Fuel & Lubricants											
Fuel, Diesel	Goods	302 liters * 10	NP - Direct Retail Purchase (Section 53.14)	No	01/2026	01/2026	02/2026	GF-MOOE	18,724.00	* Technical Specification	

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Fuel, Gasoline	Goods	310 liters * 11	NP - Direct Retail Purchase (Section 53.14)	No	01/2026	01/2026	02/2026	GF-MOOE	20,460.00	• Technical Specification			
Sub-Total									39,184.00				
Hardware													
Nails, Common Wire, 2"	Goods	5 kl * 17	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	450.00	• Technical Specification			
Nails, Common Wire, 3"	Goods	5 kl * 18	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	450.00	• Technical Specification			
Nails, Common Wire, 4"	Goods	5 kl * 19	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	450.00	• Technical Specification			
Plywood, Marine, 1/4"(thickness) x 4' x 8'	Goods	5 piece * 24	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	3,000.00	• Technical Specification			
Plywood, Marine, 3/4"(thickness) x 4' x 8'	Goods	5 piece * 25	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	8,250.00	• Technical Specification			
Sub-Total									12,600.00				
IT Supplies and Equipment													
Kyocera toner kit TK-1175	Goods	4 btls	Direct Contracting	No	01/2026	01/2026	03/2026	GF-MOOE	32,000.00				
Sub-Total									32,000.00				
Miscellaneous Expenses													

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Training Expenses (Faculty/Staff Registration, Travel, etc.)	Goods	1 lot * 27	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	20,000.00	• Technical Specification			
Travel Expenses (Faculty/Staff)	Goods	2 lot * 28	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	20,000.00	• Technical Specification			
Sub-Total									40,000.00				
Common-Use Supplies & Equipment (CSE)													
Bond Paper, 70 gsm, Long	Goods	10 reams * 1	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	2,700.00	• Technical Specification	✓		
Bond Paper, 80 gsm, A4	Goods	80 reams * 2	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	22,000.00	• Technical Specification	✓		
Broom (Walis Tambo) / Soft Broom	Goods	3 pcs * 3	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	1,191.00	• Technical Specification			
Dust Pan	Goods	5 pcs * 6	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	600.00	• Technical Specification			
Paper Fastener, Metal	Goods	2 boxes * 21	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	140.00	• Technical Specification	✓		
Sub-Total									26,631.00				
Non-Common-Use Supplies and Equipment (Non-CSE)													

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Detergent Powder, Bucket/Tub	Goods	1 pails * 4	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	1,500.00	• Technical Specification						
Dust Bin / Trash Bin / Trash Can, 50L	Goods	4 pcs * 5	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	2,300.00	• Technical Specification						
Expanding Envelope, Legal, Blue	Goods	20 pcs * 7	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	500.00	• Technical Specification						
Expanding Envelope, Legal, Green	Goods	24 pcs * 8	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	600.00	• Technical Specification						
Face Mask	Goods	3 boxes * 9	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	450.00	• Technical Specification						
Garbage Bags / Trash Bags, Black, L	Goods	7 packs * 12	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	420.00	• Technical Specification						
Garbage Bags / Trash Bags, Black, L, 100 pcs	Goods	2 packs * 13	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	980.00	• Technical Specification						
Garbage Bags / Trash Bags, Black, M	Goods	5 packs * 14	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	300.00	• Technical Specification						
Paper Fastener, Plastic	Goods	1 boxes * 22	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	55.00	• Technical Specification						
Photo Paper, A4	Goods	6 packs * 23	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	1,620.00	• Technical Specification						

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Spin Mop with Bucket	Goods	1 sets * 26	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	3,920.00	• Technical Specification	
Sub-Total									12,645.00		
TOTAL BUDGET:									163,600.00		

* Please see attached specification

Prepared by: 
ERAIE JANE P. MANZANO
 Job Order
 DFS
 Date: Oct. 7, 2025

Submitted by: 
ANGELICA P. BALDOS
 Associate Professor V
 DFS
 Date: Oct. 7, 2025



Date Generated: **10/07/2025**


LUCIA M. FLORES