



02 January 2025

Assoc. Prof. Rhodora A. Bande
Project Leader
Department of Arts, Languages, & Literature

Dear **Assoc. Prof. Bande**,

Good day!

This is to inform you of the release of the 2025 budget allotment for your extension project entitled: **"Local Culture Heritage and Community Development Initiative in San Roque, Northern Samar"** in the amount of *Sixty Thousand Pesos (P94,280.82)* charged to Extension GAA (code: EXT113).


We do hope that even with the modest budget, the project can make a difference in capacitating our target clientele.

Thank you.

Very truly yours,


CATHERINE C. ARRADAZA
Director, Extension Office

Recommending Approval:


SANTIAGO T. PEÑA, JR.
Vice President for Research, Extension, and Innovation

Approved by:


PROSE IVY G. YEPES
University President

UNIT OFFICE: DALL

2025 Extension Project Budget Allocation and Breakdown

				MOOE BREAKDOWN						
CODE	Title	Approved Budget	General Services & Labor	MOOE Budget (Balance)	Travelling Expenses	Training and Scholarship	Supplies and Materials Expenses	Professional Services	Repairs and Maintenance	Other MOOE
New Code for Approval Funding Source will be GAA	Local Culture Heritage and Community Development Initiative in San Roque, Northen Samar	94,280.82			40,000.00	32,000.00	12,550.00			9730.82

Project Leader: Assoc. Prof. Rhodora A. Bande
Unit Office: DALL

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REMARKS!

- Kindly adjust the budget appropriation under each category either in General Services & Labor and/or MOOE Breakdown that reflect your operational or organizational priorities as long it will be summing the total of the approved budget.