



February 21, 2022

Dr. Robelyn T. Piamonte
 Director, NARC
 Visayas State University
 Visca, Baybay City, Leyte

Dear Dr. Piamonte:

Attached herewith is the CY 2022 approved budget appropriation under Maintenance and Operating Expenses for the operations management of NARC's research programs with a total amount of P **1,711,437.2** (***Attachment 1***). This includes the Overhead Cost P **384,068.80** and Direct Cost P **1,327,368.40** (***Attachment 1***). The budget for the following expenditures, however, is centralized under the direct control of the Finance and Management Office subject for approval by the University President: electricity, water, communication, repair of buildings, motor vehicles, and other machinery/equipment; tax insurance premium, and other related fees; printing and publication, representation expenses, and rentals/lease subscription expenses.

For monitoring and evaluation purposes, and to ensure effective program management, the following requirements should be complied:

1. For Center Director/College Deans/Chancellors:
 - a) Center Quarterly research progress report (***Attachment 2***). A brief research highlights for submission every 1st week of every quarter. This will serve as reference for research update/ highlights for the University President's report to BOR during its quarterly meeting;
 - b) Midyear research progress reports (***Attachment 3***). As per ISO Requirement. For submission every 1st week of July of every year;
 - c) Annual research progress reports (***Attachment 4***). As per ISO, DBM, CHED and ISO requirements. For submission every 4th week of January of the succeeding year;
2. For Research Program/Project Leaders:
 - a) Quarterly research progress reports (***Attachment 2***). A brief research highlights for submission every 1st week of every quarter. This will serve as reference for research update/ highlights for the University President's report to BOR during its quarterly meeting;
 - b) Midyear research progress reports (***Attachment 3***). As per ISO Requirement. For Submission every 1st week of July of every year;
 - c) Annual research progress reports (***Attachment 4***). As per ISO, DBM, CHED and ISO requirements. For submission every 4th week of January of the succeeding year;
 - d) Presentation of research highlights or papers during the Research In-house Review and Evaluation (***Attachment 5***);
 - e) Presentation of paper in regional/ national R&D Symposia/fora (***as scheduled by Consortium/National agency concerned with prescribed standard format***);

- f) Terminal report (**Attachment 6**). For submission 3 months after completion of research program/project.
- g) Publish articles of significant research findings in indexed / peer-reviewed journals.

The Center's quarterly and annual progress reports of its research program are expected to be an integration of the highlights of accomplishments of its different projects and activities including the status of expenditures by source of funds. Individual project reports are included as attachments. Submission of individual research project progress and terminal reports through the Center Director is encouraged. This will give the Center Director and is RDE Team the opportunity to review the overall Center's research performance and accomplishments.


Very truly yours,


ROSA OPHELIA D. VELARDE
Director, Research Office

Recommending Approval:


MARIA JULIET C. CENIZA
VP for REI

APPROVED:


EDGARDO E. TULIN
President

cc: Dr. Edgardo E. Tulin , VSU President
Ms. Louella C. Ampac , Director, FMO
Ms. Alicia M. Flores , Budget Officer
Mr. Nick Freddy Bello , OIC Head, Accounting Office
File: OVPREI – VP;
OVPREI – RPO;



Management
System
ISO 9001:2015
www.tuv.com
ID 910888749

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Page 2 of 3
FM-VSU-03
v0 05-04-2020
No. 22-BA-02

CY 2022 BUDGET APPROPRIATION

Center/Unit: National Abaca Research Center (NARC)

A. Overhead Cost

Charging Code: NARC A.III.C	
Breakdown:	BUDGET CY 2022
Traveling Expenses	25,000.00
Supplies and Material Expenses	120,000.00
Labor & Wages	239,068.80
TOTAL	384,068.80

B. Direct Cost

Project Code	Project Title	Budget Allocation CY 2022
RJNA 91.015.01	SDY 1. Development of High Yielding Abaca Varieties Resistant to Bunchy Top Disease	140,281.60
RJNA 91.015.02	SDY 2. Screening of Abaca Cultivars/ Lines/Hybrids for Resistance to Bunchy Top Disease	140,281.60
RJNA 91.015.03	SDY 3. Field Evaluation of Abaca Varieties and Hybrids	182,563.20
RSNA14-1416-03	Improvement of Abaca Fiber Extraction and Processing Machines Phase 2: Development of springless pressure mechanism for abaca power stripper (Phase II)	123,000.00
RJNA 87.018 S1	SDY 1. Collection, Morphological Characterization and Maintenance of Abaca Germplasm (Phase VIII)	176,329.60
RJNA.87.018 S2	SDY2. Characterization & Chemical Composition of Abaca Fibers in the Germplasm Collection (Phase VIII)	98,204.00
RJNA 87.018 S3	SDY3 . In Vitro Conservation and Maintenance of Abaca Germplasm and Optimization of Tissue-cultured Plantlets of 6 Recommended Abaca Varieties	266,708.40
RJNA14-1416-01(3)	Bio-hardening with Plant Growth Promoting Microorganisms (PGPM) as Bio fertilizer for Abaca (Phase II)	130,000.00
RSNA14-1416-02	Biological Control of the Corn Weevil with Entomopathogenic Nematodes (EPN) (Phase III)	70,000.00
TOTAL		1,711,437.2