

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0901-59424

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2023

Unit/Office/Dept/Div: **Department of Pest Management**

Project Code: **DPM-2023**

Purpose: **Office supplies and materials**

Total Budget : **127,783.00**

Funding : **GF-MOOE**

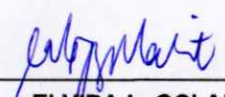
PPMP #: **16-5-2159-2023-8-0-0**

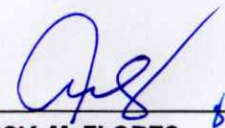
General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Hardware																
Door Knob	3	piece	1,000.00	3,000.00	3											
Sub-Total				3,000.00												
IT Supplies and Equipment																
Ink, Gestetner DX-2430 Reisograph Copy Printer, 500ml	3	pieces	1,080.24	3,240.72	3											
Ink, Gestetner DX2430M, Reisograph Copy Printer Master. 390g	3	piece	1,960.00	5,880.00	3											
Epson 003 Ink Bottle for Epson L3150, YELLOW	5	btls	400.00	2,000.00	5											
Epson 003 Ink Bottle for Epson L3150, MAGENTA	5	btls	400.00	2,000.00	5											
Epson 003 Ink Bottle for Epson L3150, Black	5	btls	400.00	2,000.00	5											
Epson 003 Ink Bottle for Epson L3150, CYAN	5	btls	400.00	2,000.00	5											
Projector Screen	1	pc	15,000.00	15,000.00	1											
Sub-Total				32,120.72												
Office Equipment																
Ceiling fan	9	pc	2,500.00	22,500.00	5			4								
Sub-Total				22,500.00												
Office Supplies																
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	5	tubes	220.00	1,100.00	5											
Fabric Conditioner, 1L, any scent	2	btls	415.00	830.00	2											
Alcohol, Ethyl, 70% solution, 500mL	50	btls	125.00	6,250.00	15			15			10			10		
Record Book, Big, 300 pages	10	pcs	110.00	1,100.00	5			5								

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Class Record (School Register), Long, DepEd (K-12)	10	pcs	60.00	600.00	5			5								
Cleaner, Glass, 500mL, spray type, any scent	2	btls	200.00	400.00	2											
Correction Tape, 8m x 5mm wide	10	pc	40.00	400.00	10											
Tape, Double Sided, 2" x 10m	20	rolls	70.00	1,400.00	5			5			5			5		
Duster, Microfiber (Cotton)	3	pcs	102.00	306.00	3											
Envelope, Document, Brown, 150 lbs, Long	50	pc	7.00	350.00	10			10			15			15		
Envelope, Expanding, with garter tie, green, long	50	pc	15.00	750.00	15			10			10			15		
Folder, Pressboard, A4, US Green, Double Fold	50	pcs	40.00	2,000.00	10			10			15			15		
Folder, Pressboard, US, Green, Long	50	pcs	30.00	1,500.00	10			10			15			15		
Glue Stick, All-purpose, at least 21g	10	pcs	55.00	550.00	5			5								
Glue, Multi-Purpose, White, at least 130g (118mL)	10	btls	78.00	780.00	5			5								
Soap, Dishwashing, Liquid, 250mL	10	btls	150.00	1,500.00	5			5								
Soap, hand, liquid, 250 ml	10	btls	135.00	1,350.00	5			5								
Floor Mop with wooden handle, heavy duty	2	pcs	240.00	480.00	2											
Specialty Board, long 8-1/2 x 13, 220 gsm, Cream (10pcs/pack)	10	pack	85.00	850.00	5			5								
Specialty board, short 8-1/2 x 11, 120 gsm, light pink (10pcs/pack)	10	pack	65.00	650.00	5			5								
Specialty board, short 8-1/2 x 11, 120 gsm, green (10pcs/pack)	10	pack	65.00	650.00	5			5								
Pen, Permanent Marker, black, fine tip	10	pieces	60.00	600.00	10											
Pen, Permanent Marker, blue, fine tip	10	pieces	60.00	600.00	10											
Pen, Whiteboard Marker, black	10	pieces	50.00	500.00	10											
Pen, Whiteboard Marker, red	10	pieces	50.00	500.00	10											
Pen, Whiteboard Marker, blue,	10	pieces	50.00	500.00	10											
Paper, Bond, A4, S-24, 80 gsm	50	reams	289.00	14,450.00	25			25								
Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	1	gallon	450.00	450.00	1											
Glue Gun, Big (approx. 7x18x 28cm)	1	pcs	355.00	355.00	1											
Tape, Masking, 1/2" x 25 yards	10	rolls	25.00	250.00	5			5								
Tape, Transparent, 12mm x 50m	10	rolls	68.00	680.00	10											
Pen, Highlighter, yellow	10	pieces	45.00	450.00	10											
Pencil, Lead, #2, w/ eraser	25	pieces	10.00	250.00	10			15								
Scouring Pad, big economy size, good quality	10	pieces	50.00	500.00	10											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Gel Ink Sign Pen 0.5, blue	10	pcs	25.00	250.00	10											
Gel Ink Sign Pen 0.5, red	10	pcs	25.00	250.00	10											
Sign pen, Fine Tech, 0.3mm, blue	10	pieces	30.00	300.00	10											
Soap, Toilet, regular size	10	pieces	35.00	350.00	10											
Broom, Soft (Tambo), Large, Heavy Duty	3	pcs	250.00	750.00	2			1								
Stick Broom (tingling) 6" from the top, approx 370 pcs	5	piece	40.00	200.00	2			3								
Staple Wire, #35	10	boxes	30.00	300.00	10											
Stapler, HD No.35	2	pc	350.00	700.00	2											
Toilet Brush with Holder	5	set	180.00	900.00	5											
Soap, Detergent, Powder, 1 kilo/pack, any scent	5	kl	105.00	525.00	5											
Pen, Ball, blue	10	pieces	10.00	100.00	10											
Pen, Ball, red	10	pieces	10.00	100.00	10											
Paper Clips Small Vinyl (33MM)	10	Box of 100's	35.00	350.00	10											
Paper Clips Small Vinyl (50mm)	10	Box of 100's	40.00	400.00	10											
Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 25L capacity	2	pcs	300.00	600.00	2											
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)	10	pcs	195.00	1,950.00	10											
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	10	pcs	100.00	1,000.00	10											
Glue Stick, Big, for Glue Gun	20	pieces	10.00	200.00	10			10								
Board, Illustration, 20" x 30" (2 Ply)	10	pcs	30.00	300.00	10											
Board, Illustration, 30" x 40" (2 Ply)	10	pcs	56.00	560.00	5			5								
Tissue, Bathroom, 2 Ply, 12rolls/pack	10	pack	204.00	2,040.00	10											
Sub-Total				56,006.00												
Grand Total				113,626.72												

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DPM-201
2023

Date: 09/02/2022

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation