



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

☒ Original PPMP☐ Revised (Changed items, same budget)☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: Department of Agricultural Education & Extension

Project Code: Green-the-Home (SP,CE,20a)

Total Budget : 175,000.00

Funding : **STF**

[illegible]

[illegible]

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Photo Quality Glossy Film for color inkjet print, 8-1/2x11	2	reams	500.00	1,000.00		2										
Sliding folder, A4	10	pcs	9.00	90.00		10										
Puncher, Heavy duty, good quality	1	pcs	350.00	350.00		1										
Pen, Sign, My Gel Dong A, Fine Tech, 0.3mm, blue	5	pieces	45.00	225.00		5										
Stapler, HD-50, MAX	1	pieces	200.00	200.00		1										
Staple Wire, #35	2	boxes	36.95	73.90		2										
Folder, Pressboard, long, color: green	5	pieces	15.00	75.00		5										
Folder, pressboard, A4, double fold, US green	20	pcs	20.00	400.00		20										
Sub-Total				12,896.00												
Photo Supplies																
Photo paper, glossy II, PP-201	10	pack	240.00	2,400.00		10										
Sub-Total				2,400.00												
Grand Total				74,911.00												

Prepared by:

MILAGROS C. BALES

Noted by:

MILAGROS C. BALES
Unit Head/Project Leader

Funds Available:

MYRNA S. PANCITO
Head, Budget Office

Date: **08/13/2020**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies