

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2023-0908-144075

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: **Philippine Root Crops & Research Training Center**

Project Code: **VSU IP 2023-3**

Purpose: **For project use**

Total Budget : **250,000.00**

Funding : **GF-MOOE**

PPMP #: **24-5-2171-2024-8-0-12**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Agricultural/Farm Supplies/Livestock																
Digital Caliper	1	pc	7,000.00	7,000.00	1											
Sacks	100	piece	25.00	2,500.00	100											
Meterstick, plastic 100 cm	2	pcs	40.00	80.00	2											
Sub-Total				9,580.00												
Fertilizers/Pesticide																
Complete fertilizer (16-16-16), 50 kg-bag	1	bags	4,250.00	4,250.00	1											
Fertilizer, Urea (45-0-0), 50 kg-bag	1	bag	3,500.00	3,500.00	1											
Fertilizer, Muriate of Potash (0-0-60), 50 kg-bag	1	bag	3,650.00	3,650.00	1											
Sub-Total				11,400.00												
IT Supplies and Equipment																
Ink, EPSON 003,Genuine Yellow 65mL	5	btl	350.00	1,750.00	5											
Ink, EPSON 003,Genuine Magenta 65mL	5	btl	350.00	1,750.00	5											
Ink, EPSON 003,Genuine Cyan 65mL	5	btl	350.00	1,750.00	5											
Ink, Epson 003,Genuine Black 65mL	6	btl	350.00	2,100.00	6											
UPS Battery Backup, 1500VA	2	unit	10,000.00	20,000.00	2											
Flash Drive, at least 32GB USB 3.0	6	piece	800.00	4,800.00	6											
Mouse, Wired, Optical, USB	2	pieces	210.00	420.00	2											
Sub-Total				32,570.00												
Laboratory Equipment																
Digital Weighing Scale- 0.01-5kg	1	unit	13,000.00	13,000.00	1											
Sub-Total				13,000.00												

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Laboratory Supplies																
Graduated Cylinder, Plastic, 1000mL	2	pc	400.00	800.00	2											
Sub-Total				800.00												
Office Equipment																
Water Dispenser, Cabinet type	2	pc	10,000.00	20,000.00	2											
Sub-Total				20,000.00												
Office Furniture & Fixture																
Monobloc chairs	4	piece	400.00	1,600.00	4											
Sub-Total				1,600.00												
Office Supplies																
Clear Packaging Tape, 2"	5	piece	80.00	400.00	5											
Lever Arch File Folder, Vertical, with Ring Binder & Metal Finger Pull, Size: 3", A4 (Black)	5	pcs	140.00	700.00	5											
Paper, Bond, A4, S-20, 70 gsm	20	reams	253.00	5,060.00	20											
Envelope, Expanding, Kraft board, w/ garter tie, Legal	10	pcs	14.00	140.00	10											
File Organizer (Accordion), Expanding, w/ 13 inside pockets & index tabs, Legal	2	pieces	368.00	736.00	2											
Data Filer, Big size, Legal	3	pieces	500.00	1,500.00	3											
Paper towel, interfolded, 2 ply, approx. 150 pulls/pack	30	packs	100.00	3,000.00	30											
Rolled Paper Towel, 2 plys good qty (Jumbo Towel)	20	rolls	88.00	1,760.00	20											
Kitchen paper towel	30	pack	100.00	3,000.00	30											
Alcohol, Ethyl, 70% solution, 1 gallon	3	gallons	600.00	1,800.00	3											
Pen, Highlighter, violet	5	pieces	47.00	235.00	5											
Pen, Highlighter, yellow	5	pieces	45.00	225.00	5											
Transparency Film, A4, 100pcs/pack	10	pack	372.00	3,720.00	10											
Tape Measure, double-side tailor tape measure, plastic, length: 150cm/60", width: 2cm/0.79"	5	pcs	95.00	475.00	5											
Sharpener, Pencil Heavy Duty good qty	1	pieces	350.00	350.00	1											
Staple Wire, #35	5	boxes	35.00	175.00	5											
Staple wire remover	2	pieces	40.00	80.00	2											
Stapler, HD No.35	2	pc	350.00	700.00	2											
STICKY NOTES 3 X 4 ASSORTED COLORS	5	pad	79.00	395.00	5											
First Aid Kit Set (Medical Bag)	2	set	800.00	1,600.00	2											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
First Aid Box or Medicine Cabinet	1	pc	800.00	800.00	1											
Desk Tray, Metal, Double, Black, Dimension: approx. 18 x 25 x 38cm	5	pcs	500.00	2,500.00	5											
Ballpen 50 Pieces, Blue	2	box of 50's	500.00	1,000.00	2											
Alcohol, Isopropyl, 70% solution, 500mL, pump type	3	btl's	250.00	750.00	3											
Transparent Ziplock Bags (14 x 20cm)	5	bags	150.00	750.00	5											
A4 Photo Paper	3	packs	150.00	450.00	3											
Paper, Specialty 200gsm 8-1/2x11, 10s, Cream	5	packs	38.00	190.00	5											
Paper, Specialty 200gsm 8-1/2x11, 10s, White	5	packs	38.00	190.00	5											
megabox, storage box	2	pcs	750.00	1,500.00	2											
Folding table	1	pc	2,000.00	2,000.00	1											
Sub-Total				36,181.00												
Grand Total				125,131.00												

Prepared by:

BLANCHE FRANCHETTE D. LLERA

Noted by:

BLANCHE FRANCHETTE D. LLERA
Unit Head/Project Leader

Noted By:

ALICIA M. FLORES
Head, Budget Office

Date: **09/08/2023**

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies