

| General Description | Quantity | Unit | Unit Cost | Estimated Budget | Schedule/Milestone of Activities (in quantites) | | | | | | | | | | | |
|--|----------|--------|-----------|------------------|---|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| | | | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Paper, Bond, Short, S-24, 80 gsm | 5 | reams | 277.00 | 1,385.00 | 2 | | 2 | | 1 | | | | | | | |
| Disinfectant Spray, 340g | 4 | can | 465.00 | 1,860.00 | 2 | 2 | | | | | | | | | | |
| Cleaner, Glass, 500mL, any scent | 2 | btls | 198.00 | 396.00 | 1 | 1 | | | | | | | | | | |
| Ink, Refill, for Permanent Marker, Black, 30mL | 2 | btls | 115.00 | 230.00 | | | 2 | | | | | | | | | |
| Ink, Refill, for Permanent Marker, Blue, 30mL | 2 | btls | 115.00 | 230.00 | | 2 | | | | | | | | | | |
| Ink, Refill, for Permanent Marker, Red, 30mL | 2 | btls | 115.00 | 230.00 | | 2 | | | | | | | | | | |
| Tape, Transparent, 24mm x 50m | 2 | rolls | 120.00 | 240.00 | | 2 | | | | | | | | | | |
| Ruler, Plastic, 24" | 2 | pieces | 35.00 | 70.00 | 2 | | | | | | | | | | | |
| Tissue, Bathroom, 2 Ply, 12rolls/pack | 5 | pack | 204.00 | 1,020.00 | | 5 | | | | | | | | | | |
| Folder, File, Long, 14pts, White | 50 | piece | 10.00 | 500.00 | 25 | | 25 | | | | | | | | | |
| Acetate, transparent, guage #3, approx. 50m/roll | 1 | rolls | 1,440.00 | 1,440.00 | | 1 | | | | | | | | | | |
| Sub-Total | | | | 29,469.00 | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| Grand Total | | | | 29,469.00 | | | | | | | | | | | | |

Prepared by: THELMA P. APAS

Noted by: CANDELARIO L. CALIBO
Unit Head/Project Leader

Funds Available: MYRNA S. PANCITO
Head, Budget Office

Date: 10/15/2020

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies