

## OFFIC OF THE HEAD OF BUDGET

1/F Administration Building
Visca, Baybay City, Leyte, 6521-A PHILIPPINES
Telefax: +63 053 563 7189; Local 1009
Email: budget@vsu.edu.ph

Email: budget@vsu.edu.ph Website: www.vsu.edu.ph

## ADVICE OF SUB-ALLOTMENT

Major Final Output: HIGHER EDUCATION

Dept./Office/Center: DEPARTMENT OF HORTICULTURE (DOH)

The following allotments are made available in support to programs and projects for the Calendar Year. It is the responsibility of the Department/Office Heads and Center Directors to keep expenditures within the limit of the amounts allotted.

## Breakdown:

Supplies	126,774.00
Travel	32,200.36
Semi-Expendable Supplies	21,466.91
Other Professional Expense	3,577.82
Repair and Maintenance	7,155.64
Fuel	8,825.28

Representation Expense

Other MOOE

Other General Services

TOTAL 200,000.00

Note:

It is advised that you follow the above figure under its corresponding account titles.

Prepared By:

MYRNA S. PANCITO

Head of the Budget Office

Noted By:

LOUELLA C. AMPAC

**Financial Management Director**