



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
**BIOLOGICAL
SCIENCES**

August 8, 2023

Dr. Beatriz S. Belonias
Vice President for Academic Affairs
VSU, Baybay City, Leyte

WVH Doc No. 2261
RECEIVED BY: E
08/09/2023

Thru: **Dr. Maria Rachel Kim L. Aure**
Director for Instruction and Evaluation

Dear Dr. Belonias,


In time for the University and College Curriculum Reviews, the Department of Biological Sciences has scheduled its Curriculum Review for the courses offered in the department this coming August 15, 2023. This is to revisit our offerings and their relevance to our clients. Presently, we are offering BS Biology (majors in Ecology, Botany and Zoology) and BS Marine Biology. We also offer service courses to other programs here at the University.

This first semester, we are also offering MS Biology (majors in Botany and Marine Biology). Hence, we need to develop our syllabi for this offering. We will likewise conduct a write shop to finalize our Syllabi on August 14, 2023.

We therefore will be conducting these two workshops on August 14 & 15, 2023. In this regard, I would like to request funds for the said workshops with the details herewith attached.

Thank you for your time and I look forward to your positive response to this request.

Truly yours,


ANALYN M. MAZO
Department Head


Endorsed:


MA. THERESA P. LORETO
Dean, CAS

Recommending Approval


MA. RACHEL KIM L. AURE
Director, ODIE

Approved:


BEATRIZ S. BELONIAS
Vice President for Academic Affairs



DBS SYLLABUS WRITESHOP AND CURRICULUM REVIEW
August 14-15, 2023

Rationale

The BS Biology and BS Marine Biology programs have been offered at DBS based on CMO No. 49 S 2017 and CMO No. 46 S 2017, respectively, to cater to the new batch of K to 12 graduates. Two batches of graduates have already been produced since the offering of the said revised programs in 2017. To make sure that our curricula are still responsive to the present time, a curriculum review will be carried out for feedback on continuous curriculum adjustments as well as future policy formulation. Furthermore, service courses offered in the department for other programs need to be reconciled in terms of course number, course description, and the equivalent unit.

There is also a need for us to conduct a write-shop for the syllabi of the subjects that we will be offering this first semester for the MS Biology Program.

Activities

August 14, 2023

8:00 -12:00 – Write-shop of different syllabi (major & core courses)

12:00-1:00 – Lunch break

1:00 - 5:00 – Presentation of outputs

August 15, 2023

8:00-12:00 –

- Participants will be divided into three groups
- Workshop on the courses offered for BS Biology (Grp1), BS Marine Biology (Group 2), and Service Courses (Group 3)

12:00-1:00 – Lunch break

1:00-5:00 – Presentation of outputs

Proposed Budget:

4 snacks for 2 days x 80.00/person x 19 persons	PhP 6,080.00
2 lunches for 2 days x 200.00/person x 19 persons	PhP 7,600.00
Total	PhP 13,680.00

Prepared by:


ANALYN M. MAZO
Department Head